

## Period Under Review (PUR) Clarification

As a follow-up to our Monthly Case Review Technical Assistance Webinar on Tuesday, January 12, 2016, CDSS is providing clarification regarding the Period Under Review (PUR) as there was some confusion about what information should be considered based on when the PUR ends. Please see below for a written clarification; this will also be incorporated into training materials.

Regarding the PUR for case reviews:

- The PUR ends at the point that case reviewers begin their ratings, but prior to the case being submitted for QA.
- Any change in case circumstances (i.e. referrals, removals, etc.) that occur AFTER the ratings have begun, are NOT included in the review. That is, once a reviewer has ALL of the information necessary to make a determination on the items, this additional referral (or any change in circumstance) is NOT considered.

For example, Susan is reviewing a case and completed her final interview on December 3, 2015. At this point, she has all of the information to complete her ratings and is ready to enter information into the Online Monitoring System (OMS) and have the case checked for quality assurance (QA). She has scheduled a time to have her first level QA with her supervisor the following week on December 9, 2015. In the meantime, a new referral is received on the case on December 5, 2015. Susan would ignore the referral for purposes of case review as her PUR ended on December 3, 2015 regardless of the status of entering information into the OMS and despite the QA meeting pending.