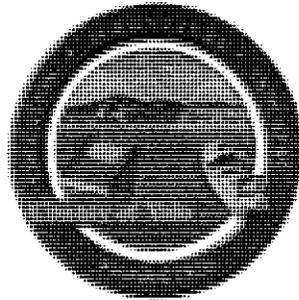


Yolo County System Improvement Plan



March 29, 2011

**Submitted to:
CDSS Outcomes and Accountability Bureau
Office of Child Abuse Prevention**

**Department of Employment and Social Services
Pam Miller, Director**

**Probation Department
Marjorie Rist, Chief Probation Officer**

BOARD OF SUPERVISORS
Yolo County, California

To: DESS ✓
Auditor ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 11-35 Item No. 2.11, of the Board of Supervisors' meeting of March 29, 2011.

MOTION: Saylor. SECOND: Provenza. AYES: Chamberlain, McGowan, Saylor, Rexroad, Provenza.

2.11

Approve the Department of Employment & Social Services and Probation Department System Improvement Plan for submission to the California Department of Social Services. (No general fund impact) (Miller)

Recommended Action 2.11

Supporting Document 2.11A

Supporting Document 2.11B

Supporting Document 2.11C

Supporting Document 2.11D

Supporting Document 2.11E

Supporting Document 2.11F

Supporting Document 2.11G

Supporting Document 2.11H

Supporting Document 2.11I

Approved **Resolution No. 11-22** on Consent.

Yolo County System Improvement Plan

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PART ONE

RECEIVED MAY 04 2011
 logged 5/6/11 - KB

**California's Child and Family Services Review
 System Improvement Plan**

County:	Yolo County
Responsible County Child Welfare Agency:	Yolo County Department of Employment and Social Services
Period of Plan:	March 29, 2011-March 28, 2014
Period of Outcomes Data:	Quarter ending: January 2011
Date Submitted:	April 2011

County System Improvement Plan Contact Person

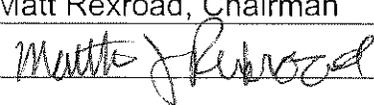
Name:	Patti Larsen
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Submitted by each agency for the children under its care

Submitted by:	County Child Welfare Agency Director (Lead Agency)
Name:	Pam Miller
Signature:	

Submitted by:	County Chief Probation Officer
Name:	Marjorie Rist
Signature:	

Board of Supervisors (BOS) Approval

BOS Approval Date:	March 29, 2011
Name:	Matt Rexroad, Chairman
Signature:	

**Yolo County
System Improvement Plan**

Planning Team Composition

Name	Job Title	Agency
Pam Miller	Director	DESS
Maryfrances Collins	Assistant Director	DESS
Shaunda Cruz	Probation Manager	Probation
Katie Villegas	Executive Director	Yolo County Children's Alliance (CAPC)
Patti Larsen	Senior Administrative Services Analyst	DESS
Joni Lara-Jimenez	Administrative Services Analyst	DESS
Brenda Gage	Probation Supervisor	Probation
Tish Biane	CWS Supervisor	DESS
Lisa Muller	CWS Supervisor	DESS
Katy King-Goldberg	Step by Step/Paso A Paso Project Director	Yolo County Children's Alliance (CAPC)
Donald Henderson	Consultant	CDSS-Outcomes and Accountability
Julie Pickens	Consultant	CDSS-Office of Child Abuse Prevention (OCAP)

On January 26, 2011 the draft System Improvement Plan was presented to the Child Abuse Prevention Council (CAPC) for their consideration and review. That body had no suggested changes for this SIP and was in agreement with the outcomes and direction of the plan. The sign in sheet for that meeting is attached in the attachment section of this plan and labeled; Jan 26 2011 Policy Council Sign In.

**System Improvement Plan
Internal Planning Team Composition**

Name	Job Title	Agency
Patti Larsen	Senior Administrative Services Analyst	DESS
Joni Lara-Jimenez	Administrative Services Analyst	DESS
Tish Biane	CWS Supervisor-ER	DESS
Lisa Muller	CWS Supervisor-FM/FR	DESS
Barbara Madsen	CWS Supervisor-Court	DESS
Lee Burriss	CWS Social Worker-PP	DESS
Laura Nielsen	CWS Social Worker-Court	DESS
Melissa Morales	CWS Social Worker-ER	DESS
Amber Presidio	CWS Social Worker-FM/FR	DESS

Shaunda Cruz	Probation Manager	Probation
Brenda Gage	Probation Supervisor	Probation
Ana Gastelum	Probation Officer	Probation

Yolo County System Improvement Plan Narrative

This System Improvement Plan (SIP) was prepared by Yolo County in compliance with the California Child and Family Services Review (C-CSFR). The System Improvement Plan is the third component of the C-CSFR and represents an operational agreement between the County and the State for the improvement of the Yolo County Child Welfare and Probation systems.

In 2001, Assembly Bill 636 (AB 636), the Child Welfare System Improvement and Accountability Act, was enacted. AB 636 provides the legal framework for measuring and monitoring the performance of county child welfare systems. This framework shifts the focus of child welfare reviews from process-measured compliance to an outcome based review system and is based on the philosophy that each county will have continuous improvement, interagency partnerships, community involvement and public reporting of outcomes. Yolo County is in its third cycle of this triennial process.

This continuous triennial process is mandated by California Assembly Bill 636 (effective January 2004), which created the Child Welfare Services Outcomes and Accountability System, also known as the California Child and Family Services Review (C-CFSR). The C-CFSR requires that for each three year period, each county will complete a Peer Quality Case Review (PQCR), a County Self-Assessment (CSA) and a three-year System Improvement Plan (SIP). The C-CFSR also mandates annual updates to the SIP. The Yolo County SIP will be in place from March 2011 through March 2014, with annual updates to the State.

This intensive examination allows the County to better understand its practices; policies and procedures; availability and effectiveness of its resources; and the nature of its service delivery. The County is able to identify strengths, barriers and challenges, and areas needing improvement. The resulting plan for making the necessary improvements is known as the System Improvement Plan (SIP). The overall focus of the SIP is a commitment to specific measurable improvements in performance outcomes that the County will achieve within a defined timeframe. The lead agencies for this process are the Yolo County Department of Employment and Social Services (DESS) and the Probation Department (PD). The Child Welfare Service Division (CWS) of DESS is responsible for investigating reports of child abuse and neglect and for providing services to children and families who are involved with the Child Welfare System, in either voluntary or court-ordered programs. Juvenile Probation is the department responsible for providing child welfare services to children involved in the County's juvenile delinquency system and placed in out-of-home care.

This document consists of two parts. Part I provides a narrative that describes the SIP planning process and identifies and summarizes activities linked to outcome improvement. The matrix outlines the components of the plan including each performance outcome that is targeted for improvement, the most recent performance level for that target, the improvement goals to be achieved, and the strategies and milestones whose completion will result in improvement in the target. Part II provides the CAPIT/ CBCAP/ PSSF components of the three year plan.

The current C-CFSR cycle began in March 2010 when the County and many community partners kicked off the 2010 PQCR. The focus of the PQCR was on Reunification and Reentry following reunification for DESS and Transitions to Adulthood and Aftercare for the PD. Cases were randomly selected on which social workers and probation officers were interviewed in depth to identify trends in practice, both positive and negative, that are believed to have affected outcomes for those children. Representatives from other counties who perform well in this focus area also participated in the case analyses. During the week of the PQCR case reviews, the County also hosted a number of focus groups to get the perspective of its partners and stakeholders including the Courts, attorneys, parents, social workers, probation officers, and supervisors. The PQCR report was submitted to CDSS in May 2010.

The next component in the C-CFSR process was the more comprehensive analysis with the CSA which was completed and submitted to the California Department of Social Services (CDSS) in November 2010. This included a community meeting examining Yolo County's performance in all the outcome areas. The collaborative CSA Core Team explored the county's strengths, challenges and unmet needs in all of the federal and state performance areas. The Core Team was comprised of child welfare and probation staff and managers and a wide array of county and community partners. As a result of the CSA, Yolo County has identified three outcome areas that are in need of improvement over the next three years.

The 2011 – 2014 SIP is the County's commitment to make measurable improvement in the chosen performance outcome areas. The SIP contains **improvement goals** for improving measured performance in each of the outcome areas. **Strategies** define the specific approaches that will be employed to achieve each goal. **Milestones** are the benchmarks indicating progress toward full implementation of each strategy. **Timeframes** are established to provide chronological order and priority to the milestones. The SIP also **assigns responsibility** for completing the milestones. The County began developing the SIP in January 2011.

CDSS has revised the C-CFSR guidelines so that counties are required to fully integrate the elements of the Child Abuse Prevention, Intervention and Treatment (CAPIT), Community-Based Child Abuse Prevention (CBCAP), and Promoting Safe and Stable Families (PSSF) three-year plan into the C-CFSR process. Yolo County has included the elements and documents of the CAPIT/CBCAP/PSSF three-year plan in this SIP. The purpose of combining these two planning processes is to enable the counties to

coordinate prevention planning with planning for strategies that affect outcomes. The 2011 – 2014 SIP reflects the County's efforts to begin integrating these processes.

DESS/Child Welfare Services, Juvenile Probation and the Yolo County Child Abuse Prevention Council which is the Yolo County Children's Alliance (YCCA) started work on its third County SIP process on January 5, 2011. This SIP Workgroup participants reviewed information that was gathered during the PQCR and CSA process. The internal SIP Stakeholder meeting took place on January 6, 2011. The internal group reviewed and discussed SIP draft goals, strategies and milestones. SIP participants were asked to identify other partners that can assist support improvement areas. The input and comments were collected and incorporated in the final SIP. The complete list of SIP participants is included in the beginning of this report.

Child Welfare

Child Welfare Management, Supervisors and Analysts initiated the process of developing the SIP by selecting the two child welfare outcome areas to be addressed in this SIP, a decision-making process driven by the findings of the PQCR and CSA. Those outcome areas were identified to be S1.1-No Recurrence of Maltreatment, C1.3-Reunification within 12 months combined with C1.4-Re-Entry following reunification, and a Systemic Factor of Quality Assurance/Improvement Process as it relates to 2B – 10-Day Response Compliance and 2C – Timely Social Worker Visits. SIP goals, strategies, milestones, timeframes and assignment of responsibilities were further fleshed out in collaboration with staff. Staff was asked to assist in the identification of strategies to improve local performance in each outcome area.

Probation

The Yolo County Probation Department has made great strides in the prevention of probation placements as evident by the significantly low number of out of home placements. This was noted throughout the PQCR process. The Probation Department selected Transitions to Adulthood and Aftercare as the focus area for the PQCR as this was an area of concern which needed further evaluation. It is considered a top priority for youth in placement. While the Probation cases were well documented, documentation regarding Independent Living Program (ILP) and Transitional Independent Living Plan (TILP) was lacking in all cases. Although parents are involved in reintegration process, it was determined that parents are not included in the Transitional Independent Living Plan or Independent Living Program case planning activity. Further, evidence on how youth were progressing in their services or Independent Living Program case plans was lacking. As youth transitioned into the community, assessment of their needs and a process to respond to them needed more standardization.

The CSA found many strengths in the steps Probation has taken in preventing placement given the shift to evidence based and best practices including: implementation of risk/needs actuarial detention and risk assessment tool, Functional

Family Probation, Functional Family Therapy, Aggression Replacement Therapy, Girls Circle, Boys Counsel, and Cannabis Youth Treatment. Placement stability, safety, permanency/well being, and reunification were not an issue for the Probation Department as determined through the self assessment. However, assessing educational needs and supporting the process of the youth as they transition to adulthood and aftercare was an identified area of needing improvement.

Collectively, the PQCR and CSA were closely examined by the Division Manager and Placement Unit. The Probation Outcome, Improvement Goal, and related Strategies contained in this SIP were carefully designed to create a seamless response to the issues raised.

Literature Review

There is limited research examining the provision and benefits of services for families' post-reunification. Thus, the emphasis of this literature focuses on aftercare services intended to help youth as they exit the foster care system. Youths exiting foster care are at a high level of risk for reentry into care (Kimberlain et al., 2009), experiencing multiple placements within the Child Welfare System (CWS) and at risk for developmental problems such as delinquency, behavioral problems and academic failure (Courtney, Piliavan, Grogan-Kaylor, & Nesmith, 2001). In particular, adolescents leaving or "aging out" of the CWS are particularly at risk for a number of negative outcomes. They face higher probabilities of teen pregnancy (out of wedlock), drug abuse, unemployment and homelessness (Collins, 2001; Courtney, Terao, & Bost, 2004).

Child Welfare and Probation

The following outline provides an overview of the goals and strategies included in the 2011 – 2014 SIP. Themes that emerged during the PQCR and CSA provide the framework for each SIP goal area. Further detail of each goal area is contained in the planning templates section (SIP Matrix) of this document. Please note that the data included in this section is more current than the data presented in the 2010 Yolo County Self-Assessment.

Outcome Measures

No Recurrence of Maltreatment (Measure S1.1)

In our CSA we reported that Yolo had improved considerably since 2007 with ups and downs along the way. In the fourth quarter of 2009, Yolo County's recurrence rate was 94%¹ or 202 of 215 children were not victims of another substantiated allegation. This was slightly below the federal standard of 94.6% but above the State's performance of

¹ Unless otherwise cited, the outcome data in this section is from the following source: Needell, B., Webster, D., Armijo, M., Lee, S., Dawson, W., Magruder, J., Exel, M., Glasser, T., Williams, D., Zimmerman, K., Simon, V., Putnam-Hornstein, E., Frerer, K., Cuccaro-Alamni, S., Winn, A., Lou, C. & Peng, C. (2009). *Child Welfare Services Reports for California*. Retrieved January 10, 2011 from University of California at Berkeley Center for Social Services Research website. At http://cssr.berkeley.edu/ucb_childwelfare

93% for the same time period. Yolo County has historically performed slightly below the national target of 94.6%.

In the second quarter of 2010, 91.1% of children were not re-abused within 6 months compared to a baseline of 91.3% (2003) and the national target of 94.6%. Our rate has decreased slightly since our self assessment.

Many factors contribute to performance in this area including the availability and nature of services after a first substantiated allegation. In Yolo County, families are not referred to prevention services when an allegation is substantiated but the situation stabilizes and a voluntary case is not opened. We are looking to initiate services for this population which may include parent education and drug and/or alcohol treatment. These programs will be supported with Promoting Safe and Stable Families funding.

Improvement Goals:

- Assess availability of evidence based child abuse prevention services.
- Expand and enhance our Differential Response (DR) program.

Literature Review

Among the most commonly discussed issues in the child abuse literature is parental substance abuse. More than half of all cases in the CWS are related to AOD problems (Young et al., 2008). Of course, the role of substance abuse in the recurrence of abuse is complicated by the wide spread effects that this problem has on a number of areas of family and social functioning including poverty and homelessness, an inability or unwillingness to achieve goals for reunification and domestic violence. However, it is intuitive that in circumstances where parents do not change their patterns of substance abuse, preexisting patterns of abuse or neglect may also continue.

Another intuitive factor that predicts both re-abuse and re-entry into foster care is parenting skill. This includes the ability to communicate effectively with the child, understand issues of child development and apply consistent and appropriate discipline (Festinger, 1996).

Increase the percent of children who reunify within 12 months and decrease the percent of children who re-enter care during the 12 months following reunification (C1.3 and C1.4).

C1.3 - In our CSA we reported our rate for Reunification with 12 Months (entry cohort) is 45.5% for the fourth quarter of 2009. This is below the national standard but above the statewide average. Since Q4 in 2005 our outcomes in this measure have risen dramatically. We have gone from outcomes in the low 20th percentile to our most recent performance in Q4 of 2009 of 45.5% which is only slightly below the national standard of 48.4%. Our most current performance for the second quarter of 2010 remains at 45.5%.

C1.4 – In our CSA we reported our performance was 12.5% and it did not meet the national standard of below 9.9%. Our most current performance for the second quarter of 2010 is at 7.7%. For most of the last few years our performance in this measure has been in the mid teens so this most recent performance, while we hope it is not an anomaly, gives us hope that we are moving in the right direction and that our outcomes will remain at or near the national standard.

These outcomes were chosen because we have found that re-entry and reunification outcomes are closely related. If you push for reunification too soon we find that our re-entry rates increase and conversely if you go too slowly with reunification efforts your outcomes are negatively impacted. Our performance, over the last several years in both of these outcome areas, has fluctuated greatly and we feel that we need to continue to focus on these areas to see continued improvement.

Improvement Goals:

- Develop a standard procedure for the use of SDM throughout the life of a case to assure comprehensive assessments of family strengths, risk and safety are completed at all stages of case planning that will be monitored by the supervisors at monthly staffings.
- DESS plans to introduce a team decision making model during 2010-11 as a strategy to engage families and community partners in placement-related decisions.
- Review our statistics for the African American population to see if our outcomes are disproportionate.

Literature Review

Children re-enter the foster care system due to the recurrence of abuse or neglect. In addition to maltreatment, the child experiences changes in household and a disruption in caregiver relationships. The disruption following reunification and loss of permanency negatively impacts the child's psychosocial well-being (Rzepnicki, 1987). Additional or enhanced services support families during the reunification process in order to prevent reentry. Research reveals that family-based services that extend beyond reunification and case closure maximize the chances for successful reunification (Wattenberg, 1998).

There are numerous studies attesting to the importance of forming partnerships with families, especially parents, in child protection work (Thoburn et al., 1995). In part this is attributed to the fact that family involvement is related to positive child and family outcomes (Tam & Ho, 1996), such as better outcomes for children's mental health (Tolan, McKay, Hanish & Dickey, 2002) and decreased family conflict. Mental health outcomes are improved when treatment is modified to best meet the needs of the family, (i.e., are individualized) (Morrissey-Kane & Prinz, 1999), which improves retention and a desire to follow through with the plan. Thus, finding effective and meaningful ways to involve families in important decisions, such as participatory

planning, is believed to be an important endeavor for bringing about positive long term outcomes for children and their families.

Ethnicity is an important issue in the study of foster care. Of basic importance is how different racial/ethnic groups are represented within the child welfare system. For example, African American children represent 15% of the general child population yet comprise approximately 42% of the child welfare system (Hines et al., 2004). Reasons for this disparity are contested, but Hines and colleagues suggest that one reason is because of differential attention that African American families receive from the child welfare system. Specifically, it is thought that African American families are reported more readily to the child welfare system and receive different assessments and service efforts from social workers. There is some support for this idea in the empirical literature as reunification is found to be less likely for African American children followed by White/Caucasian children (Connell et al., 2006; McMutry & Lie, 1992). Aside from differences in service provision based on racial/ethnic group, another proposed reason for this finding is that it is common for African-American children to be placed in kinship care, and children placed in kinship care are typically less likely to be reunified than other children, and they tend to reunify less quickly (Barrick, Brodowski, Frame, & Goldberg, 1997).

Systemic Factor Quality Assurance/Improvement Process

Yolo County has identified a number of areas where implementation of a Quality Assurance/Improvement processes will assist in improving outcomes.

2B – 10-Day Response Compliance - Our current performance in this outcome measure is at 97.1% which is down slightly in the last 2 quarters significantly over our previous performance. This was an area that we addressed in our last SIP and we have made significant progress in increasing our compliance in immediate response rates. We have also increased our performance in the 10 day response compliance area but have been down slightly in the last 2 quarters. We plan to implement a quality assurance process for staff and supervisors to monitor their performance on a monthly basis via SafeMeasures.

2C – Timely Social Worker Visits - In the last 2 quarters our performance has decreased. We feel strongly that staff is visiting children as required by mandate. We developed a procedure in March 2005 and issued a policy memo in October 2009 to clarify and reiterate our policy on this issue. We plan to implement a quality assurance process for staff and supervisors to monitor performance on a monthly basis via SafeMeasures.

Improvement Goals:

- Implement quality assurance processes for staff and supervisors to ensure compliance on measures 2B-10 day response compliance and 2C-Timely social worker visits.

SIP Component Template

Improvement Goal 1.0: S1.1 – No Recurrence of Maltreatment			
County's Current Performance: Yolo County has historically performed slightly below the national target of 94.6%. In Quarter 2 (Q2) of 2010 91.1% of children were not re-abused within 6 months compared to a baseline of 91.3% (2003) and the national target of 94.6%.			
Improvement Goal 1.0 Standardize response and intervention models for referrals that do not result in an open case. Improve the rate of families that experience no recurrence of maltreatment within 6 months of a previous substantiated allegation. Yolo County will meet the state/national target of 94.6%.			
Strategy 1.1 Develop resources for drug and alcohol treatment and parenting classes when a case is not opened.	<input checked="" type="checkbox"/> CAPIT	Strategy Rationale Families who are at medium to high risk of maltreatment and are referred to evidence based prevention services reduce their risk of child maltreatment as a result of those services. If prevention services are effective and used as designed, County will see a reduction in child abuse referrals.	
	<input type="checkbox"/> CBCAP <input checked="" type="checkbox"/> PSSF <input type="checkbox"/> N/A		
Milestone	March 2011		Analyst CWS Supervisors Division Manager
	July 2011 and ongoing	Assigned to	Analyst CWS Supervisors
	Ongoing		Analyst Division Manager
Strategy 1.2 Expand and enhance differential response (DR) services.	<input checked="" type="checkbox"/> CAPIT <input type="checkbox"/> CBCAP <input checked="" type="checkbox"/> PSSF <input type="checkbox"/> N/A	Strategy Rationale: Differential Response facilitates engagement of community partners that support family stability through the provision of targeted services.	

Milestone	1.2.1 Establish a workgroup to review DR policy in order to identify current gaps in services, procedures and/or resources.	Timeframe	April 2011	Assigned to	CWS Staff Analysts
	1.2.2 Assess and monitor the current DR process through observation and discussion via meetings with staff and vendor. Determine policy and procedure changes and identify necessary resources.		July 2011		Analysts CWS Supervisors
Milestone	Strategy 1.3 Initiate an evidence based prevention program for child abuse referrals.	Timeframe	<input checked="" type="checkbox"/> CAPIT	Strategy Rationale Use of evidence based, in home service model will address environmental safety, child health and parent-child bonding.	
			<input type="checkbox"/> CBCAP		
			<input checked="" type="checkbox"/> PSSF		
			<input type="checkbox"/> N/A		
Milestone	1.3.1 Research and identify an evidence based program that addresses the needs of the targeted children and their families.	Timeframe	April 2011	Assigned to	CWS Supervisors Analysts
	1.3.2 Establish a workgroup to assess needs, resources, and proportionally for the county's African-American children and families.		June 2011		CWS Staff/Supervisors Analysts Division Manager
	1.3.3 Develop policy, procedure and contracts as needed to implement program.		July 2011		CWS Supervisors Analysts
	1.3.4 Monitor to ensure compliance by reviewing monthly data at the staff and supervisor's meetings.		September 2011 and ongoing		CWS Supervisors Analysts Division Manager

Improvement Goal 2.0 Reunification and Re-entry (C1.3 and C1.4)			
County's Current Performance: Yolo County has historically performed below the national goal. Our current performance in measure C1.3 is 45.5% and in C1.4 it is currently 7.7%. The national goals for these measures are 48.4% and 9.9% respectively.			
Improvement Goal 2.0 Maintain or improve the rate of children who reunify with their parents within 12 months of removal. Maintain or decrease the rate of children who re-enter the system following reunification.			
Strategy 2.1 Develop a standard procedure for the use of SDM throughout the life of a case to assure comprehensive assessments of family strengths, risk and safety are completed at all stages of case planning.	<input checked="" type="checkbox"/> CAPIT	Strategy Rationale To appropriately identify needs and link to services based on the risk level throughout the life of the case.	
	<input type="checkbox"/> CBCAP		
<input checked="" type="checkbox"/> PSSF			
<input type="checkbox"/> N/A			
Milestone	2.1.1 Develop and conduct training specific to SDM policy changes as a result of the enhance monitoring.	July 2011	Assigned To Staff Development
	2.1.2 Monitor via monthly supervisory staffing and supervisor's meetings.	July 2011 and ongoing	CWS Supervisors Division Manager
Strategy 2.2 Introduce a team decision making model to engage families and community partners in placement-related decisions.	<input checked="" type="checkbox"/> CAPIT	Strategy Rationale Team decision making done prior to a removal can have a profound and measurable preventive effect. Utilizing team decision making meetings on a regular basis throughout the life of the case to address placement issues and stability, family strengths and needs, case planning, and family engagement.	
	<input type="checkbox"/> CBCAP		
	<input checked="" type="checkbox"/> PSSF		
	<input type="checkbox"/> N/A		
Milestone	2.2.1 Research team decision making process practiced in other counties.	April 2011	Assigned To CWS Supervisors Division Manager
	2.2.2 Identify target population and needed resources for implementation of a team decision	June 2011	CWS Supervisors Division Manager

Strategy 3.2 Improve accountability system for data entry of investigations and visits.		<input type="checkbox"/> CAPIT <input type="checkbox"/> CBCAP <input type="checkbox"/> PSSF <input checked="" type="checkbox"/> N/A		Strategy Rationale: Without an effective accountability system, data entry will continue to lag behind state outcomes and the County will appear to out of compliance.
Milestone	3.2.1 Communicate importance of data entry of investigations and visits to staff via monthly division meetings and staff conferences, emphasizing the relevance to child safety.	Timeframe	Assigned to	
	3.2.2 Discuss cases out of compliance at every staff supervision meeting.		Immediate and Ongoing	CWS Supervisors Division Manager
	3.2.3 Integrate worker compliance into employee evaluation system.		Immediate and ongoing	CWS Supervisors
Describe any additional systemic factors needing to be addressed that support the improvement plan goals.				
<ul style="list-style-type: none"> Services need to be available in quality and quantity. Culturally and linguistically appropriate services are a prerequisite to achieving desired client outcomes. Services must be accessible geographically. In order to expect desired client outcomes, services must be offered that have some evidence of their effectiveness. Need to establish and integrate the consistent use of SDM in decision making in a timely manner. Use SDM data to identify barriers to assessment compliance. 				
Describe educational/training needs (including technical assistance) to achieve the improvement goals.				
<ul style="list-style-type: none"> Develop subject matter experts. Develop and conduct targeted training related to data entry. Standardize the completion of Structured Decision Making (SDM) Risk Assessment. Utilization of continuous improvement tools and methodologies. 				
Identify roles of the other partners in achieving the improvement goals.				
<ul style="list-style-type: none"> Collaboration among County contractors and partner agencies is integral to the success of any program implemented. Review existing contracts with community partners, and outline areas of expectation and change in order to ensure resources are being maximized. 				
Identify any regulatory or statutory changes needed to support the accomplishment of the improvement goals.				

Probation Outcome: Educational stability and advancement for youth transitioning to adulthood.			
Improvement Goal 1.0 Youth are supported and guided in maintaining educational stability and pursuing higher education as they transition to adulthood.			
Strategy 1.1 Enhance probation staff's knowledge of educational rights, responsibilities, and opportunities for foster care youth.		<input type="checkbox"/> CAPIT <input type="checkbox"/> CBCAP <input type="checkbox"/> PSSF <input checked="" type="checkbox"/> N/A	Strategy Rationale In order to support and guide foster care youth through the education system, the Deputy Probation Officer must have an extensive knowledge base from which to work.
Milestone	1.1.1 Identify training needs through consultation with Youth Law Center, local ILP Coordinator, and county Foster Care Educational Liaison.	March 30, 2011	Assigned to Division Manager Placement Supervisor Placement Probation Officer Division Manager Placement Supervisor Placement Probation Officer Probation Training Coordinator Placement Supervisor Placement Probation Officer Division Manager Placement Supervisor Placement Probation Officer
	1.1.2 Meet with UCD Resource Center for Family Focused Practice and other recommended training providers to arrange probation staff training.	April 30, 2011	
	1.1.3 Probation staff shall attend a minimum of 16-hours of advanced training as identified through consultation.	March 1, 2012	
	1.1.4 Review training progress and assess further needs	April 1, 2012	
Strategy 1.2 Begin educational engagement and planning process at the time youth enters foster care.		<input type="checkbox"/> CAPIT <input type="checkbox"/> CBCAP <input type="checkbox"/> PSSF <input checked="" type="checkbox"/> N/A	Strategy Rationale In order to support the youth's success, early engagement in the education planning process by the youth, family and Deputy Probation Officer is essential. Sharing information, assessing needs, and evaluating opportunities requires a collaborative approach.
Milestone	1.2.1 Form an internal workgroup to review current process for early engagement of youth and parent.	March 30, 2011	Assigned to Division Manager Placement Supervisor Court Supervisor Placement Probation Officer

	<p>1.2.2 Conduct parent-youth focus group to obtain understanding of their needs and past experiences in the educational engagement and planning process.</p>	<p>July 30, 2011</p>	<p>Division Manager Placement Supervisor Placement Probation Officer</p>
	<p>1.2.3 Finalize plan and integrate into Juvenile Division Policies and Procedures Manual</p>	<p>February 1, 2012</p>	<p>Division Manager Placement Supervisor Court Supervisor Placement Probation Officer</p>
	<p>1.2.4 Develop an internal youth education assessment form and research career exploration tool to be used in conjunction with the TILP and case planning process</p>	<p>June 1, 2012</p>	<p>Division Manager Placement Supervisor Placement Probation Officer</p>
	<p>1.2.5 Ensure youth and parents are aware of foster care educational rights and opportunities by developing a brochure outlining education rights and opportunities and create a link to the brochure on Probation Department website.</p>	<p>August 1, 2012</p>	<p>Division Manager Placement Supervisor Court Supervisor Placement Probation Officer Probation IT</p>
	<p>Strategy 1.3 Continue to build new community connections and partnerships.</p>	<p> <input type="checkbox"/> CAPIT <input type="checkbox"/> CBCAP <input type="checkbox"/> PSSF <input checked="" type="checkbox"/> N/A </p>	<p>Strategy Rationale In order to link youth with resources and advocate for their inclusion, Probation staff must partner with local and surrounding agencies</p>
	<p>1.3.1 Attend monthly Regional Placement Committee meetings, ILP meetings, and Placement Advisory Committee meetings</p>	<p>February 1, 2011</p>	<p>Placement Supervisor Placement Probation Officer</p>
<p>Milestone</p>	<p>1.3.2 Create a work group with ILP Coordinator and Foster Care Liaison to examine feasibility of establishing a foster care educational advocacy consortium.</p>	<p>April 30, 2011</p>	<p>Assigned to Division Manager Placement Supervisor Placement Probation Officer</p>

	<p>1.3.3 Convene a stakeholders meeting to discuss implementation and set meetings. Stakeholders to include: Student Services Directors for each school district in Yolo County, local community colleges, ILP Coordinator, Foster Care Liaison, ROP Coordinator</p>	<p>September 30, 2011</p>	<p>Division Manager Placement Supervisor Placement Probation Officer</p>
	<p>1.3.4 Review progress and reassess feasibility of establishing a consortium.</p>	<p>February 1, 2012</p>	<p>Division Manager Placement Supervisor Placement Probation Officer</p>
<p>Describe any additional systemic factors needing to be addressed that support the improvement plan goals. None.</p>			
<p>Describe educational/training needs (including technical assistance) to achieve the improvement goals. As outlined in strategy 1.1, we will be seeking training that will increase the placement officer's knowledge as it relates to educational rights, responsibilities, and opportunities for foster care youth.</p>			
<p>Identify roles of the other partners in achieving the improvement goals. We will utilize other partners in our own education system and process, including ILP Coordinator and Foster Care Liaison. Although not a partner, we will rely on providers such as Youth Law Center and UCD Resource Center for classroom or consultation training needs. We will need collaboration from local school districts and higher education institutions in building community connections and partnerships as outlined in Strategy 1.3.</p>			
<p>Identify any regulatory or statutory changes needed to support the accomplishment of the improvement goals. While we don't anticipate statutory changes, there may be opportunities for changes in school readmission regulations.</p>			

CWSOIP Narrative

DESS utilizes CWSOIP funds for the following strategies;

In the Fiscal Year 2010/2011 Child Welfare Services is spending the CWSOIP grant allocation on contracts for the Family Life Skills Partnership programs and activities. The intent of the program is to provide direct, hands-on assistance in learning and practicing basic life skills that will enable parents to keep their children healthy and safe once they return home. It is provided via one-on-one instruction and coaching in the home and in the community based on an assessment of the parent's skills.

The vendors that receive this funding are:

- CommuniCare Health Centers
- EMQ FamiliesFirst

It is anticipated that Probation's CWSOIP funds will be used for Girls Circle through June 2011. Girls Circle is a gender specific research based program model for a structured support group for adolescent girls between ages 10-18 years. It is provided weekly in the detention facility. The curriculum is designed to help girls learn to develop and maintain authentic connections with peers and adult women, counter trends toward self-doubt, build self-esteem, and allow for genuine expression through verbal sharing and creative activities. It is a "promising approach" according to the Office of Juvenile Justice and Delinquency Prevention. Promising programs display a strong theoretical base and have been demonstrated to prevent delinquency, and /or reduce/enhance risk/protective factors for delinquency using limited research and require further experimental study.). Outcomes showed significant increases in self-efficacy, body image, and social connection. Significant findings also include decreases in alcohol use, decrease in self harming behaviors, and increases in attachment to school. Girls Circle groups benefit girls nearly equally across the subgroups of populations represented, including girls with no history of school problems, girls in juvenile justice programs, foster youth, and LGBT youth.

The vendor that currently receives this funding is:

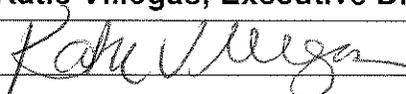
- CommuniCare Health Centers

Beginning in July 2011, it is anticipated CWSOIP funds will be utilized for the following:

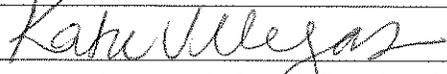
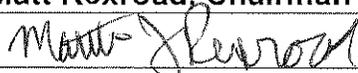
- Provide travel assistance for families to visit their youth who have been placed out of the home/out of County. The goal is to include the family in the family reunification, case planning, and ILP/TILP process.

- Family finding-contract with an outside provider to perform this function for Probation wards who have been removed from their parents and/or placed in foster care to support youth safety, well-being, and permanency.
- Provide incentive throughout the time ward is in out of home placement to support behavior change as the youth transitions to adulthood.
- Support specialized training for Probation staff as outlined in SIP.
- Support implementation of new procedures to improve outcomes for placement youth as outlined in SIP.

PART TWO

CAPIT/CBCAP/PSSF Contact and Signature Sheet	
Period of Plan:	March 29, 2011 – March 28, 2014
Date Submitted:	April 2011
Submitted by:	Board of Supervisor Designated Public Agency to Administer CAPIT/CBCAP/PSSF programs
Name & title:	Pam Miller, Director
Signature:	
Address:	25 N. Cottonwood St. Woodland, CA 95695
Fax:	530-666-2750
Phone & E-mail:	530-661-2658
Submitted by:	Child Abuse Prevention Council (CAPC) Representative
Name & title:	Katie Villegas, Executive Director
Signature:	
Address:	600 A Street, Suite Y, Davis, CA 95616
Fax:	530-757-7662
Phone & E-mail:	530-757-7558/Katie.Villegas@yolocounty.org
Submitted by:	Parent Consumer/Former Consumer (Required if the parent is not a member of the CAPC)
Name & title:	
Signature:	
Address:	
Fax:	
Phone & E-mail:	

CAPIT/CBCAP/PSSF Contact and Signature Sheet (continued)

Submitted by:	PSSF Collaborative Representative, if appropriate
Name & title:	Katie Villegas, Executive Director
Signature:	
Address:	600 A Street, Suite Y, Davis, CA 95616
Fax:	530-757-7662
Phone & E-mail:	(530) 757-7558/Katie.Villegas@yolocounty.org
Submitted by: CAPIT Liaison	
Name & title:	Patti Larsen, Senior Administrative Services Analyst
Address:	25 N. Cottonwood St. Woodland, CA 95695
Fax:	530-666-8468
Phone & E-mail:	530-666-8242/Patti.larsen@yolocounty.org
Submitted by: CBCAP Liaison	
Name & title:	Patti Larsen, Senior Administrative Services Analyst
Address:	25 N. Cottonwood St. Woodland, CA 95695
Fax:	530-666-8468
Phone & E-mail:	530-666-8242/Patti.larsen@yolocounty.org
Submitted by: PSSF Liaison	
Name & title:	Patti Larsen, Senior Administrative Services Analyst
Address:	25 N. Cottonwood St. Woodland, CA 95695
Fax:	530-666-8468
Phone & E-mail:	530-666-8242/Patti.larsen@yolocounty.org
Board of Supervisors (BOS) Approval	
BOS Approval Date:	March 29, 2011
Name:	Matt Rexroad, Chairman
Signature:	

CAPIT/ CBCAP/ PSSF Plan

a) County SIP Team Composition

The county SIP Team composition is presented in part one, page 2 of this report.

b) CAPC

The Yolo County Children's Alliance was established in 2002 by a resolution of the Board of Supervisors (BOS) and designated as the Yolo County Child Abuse Prevention Council (CAPC) and has agreed to also act as the CCTF Commission and the PSSF Collaborative. The Child Abuse Prevention Council Advisory Board is an official advisory body for the use of child abuse prevention funding in Yolo County as defined in the California Welfare and Institutions Code. The chairperson of the Alliance is a member of the Yolo County Board of Supervisors. The Alliance's 40 person Policy Council, which includes many community stake-holders and YCCA's Step by Step / Paso a Paso Advisory Council also inform the work of the CAPC. The Yolo County Department of Employment and Social Services (DESS) is an active participant on YCCA's Executive Board and Policy Council. The Alliance works with the 14-county Sierra-Sacramento Regional Coalition of Child Abuse Prevention Councils to coordinate media outreach and the Alliance acts as a convener of stake-holders for discussion about both awareness building and prevention activities. The CAPC Advisory Board meets monthly and assists in advising DESS on Child Abuse Prevention, Intervention and Treatment (CAPIT), Community Based Child Abuse Prevention (CBCAP) and Promoting Safe and Stable Families (PSSF) as advisors on those funding streams and in alignment with the mandates of the California Welfare & Institutions Code. DESS allocates \$75,000 from the CBCAP allocation, Kids Plate, Birth Certificates and CCTF to the CAPC for child abuse prevention activities.

The CAPC promotes community awareness, facilitates education and training, and provides networking toward the prevention, intervention and treatment of child abuse and neglect. CAPC provides ongoing educational forums in the community on child abuse and neglect. Workshops, trainings and meetings are open to all populations and focus on family strengthening, community building, protective factors, family support, child development, and parenting. Information topics include: outreach and training in Shaken Baby Syndrome, Safe Sleeping/soothing tips, and an intensive home visiting program for first time parents who are facing challenges or who are overburdened in some way. The program provides emotional and practical support to pregnant women and to families of newborns.

Fund	Dollar Amount
CAPIT	0
CBCAP	\$26,661.
PSSF Family Support	0
CCTF	\$5,724.96
Kids Plate	\$6,273.54
Other: Birth Certificates	\$36,340.50
Total	\$75,000.00

c) PSSF Collaborative

As previously noted, the CAPC has agreed to act as the PSSF Collaborative.

d) CCTF Commission, Board, or Council

As previously noted, the CAPC has agreed to also act as the CCTF Commission. Information about the Children's Trust Fund will be available on the YCCA website. www.yolokids.org

e) Parent Consumer

Recruitment of parent "volunteers" remains problematic for the county not only for the CAPIT/PSSF funded programs but for other service programs as well. Attending daytime meetings may require the parent to arrange and pay for transportation, childcare, and/or after school care. We actively continue to seek out parents for involvement and leadership roles. The CAPC has been successful in filling their parent/consumer participation role this last fiscal year. They have hired a parent who, in the past, was involved with the child welfare system. She now has custody of all 5 of her children. She is a bright, energetic person and is passionate about supporting parents and getting them involved in the process. She is paid through the County's employment program but works full time, on site with the CAPC. Trained by the CAPC staff, she is taking the lead on developing our knowledge of community resources and also our ability to connect families to these resources. She is doing this by building relationships within the community and by keeping our staff aware of resources and how to access them. She also is meeting and working directly with families to let them know about pertinent resources and how to access them. She has also played a lead role in developing the CAPC's "Baby Steps" program which educates teens, pregnant women and parents with new babies about child safety, safe sleeping and ways to deal with the stress of a crying baby. She, along with other CAPC staff, have been reaching out to and making presentations at schools, community organizations, hospitals and clinics to get every pregnant women or family with a newborn in Yolo County a copy of the "Period of Purple Crying" video and other child safety materials. She is also the person who came up with the name "Baby Steps" for this program. She has strengthened the CAPC's relationships with a number of family support organizations

and she is currently developing the CAPC's parent leadership program. She and other CAPC staff already have planned for the Spring 2011, a series of workshops on parenting issues presented by a local family mental health services provider (Victor Family Services). The CAPC hopes to use this as an opportunity to identify parents who would be interested and able to participate in the parent leadership program. The CAPC is looking at ways to build into the budget next year transportation and child care assistance for parents participating in the CAPC activities and parent leadership program. As they have developed programs and specific program activities it has been easier to involve additional people, including parents.

f) The Designated Public Agency

DESS is the designated public agency and as such administers the CAPIT/CBCAP/PSSF programs. DESS has established policies and procedures for maintaining programmatic and fiscal oversight of all contract activity. Accordingly, these procedures apply to CAPIT, CBCAP, and PSSF funded programs and services. Contractors are monitored at least once annually by designated staff of the DESS Contracts Unit. The monitoring process includes a desk review and onsite monitoring of appropriate program and financial documentation. This information is used to determine compliance with contract terms and conditions as well as applicable laws and regulations. Fiscal reviews include verification of documentation to support expenditures billed to the contract and compliance with applicable audit requirements. At the conclusion of each monitoring visit, a formal letter is sent to the contractor that outlines the review's findings and any corrective actions necessary to resolve the findings. Analysts with DESS work with the contractor to provide necessary technical assistance or other guidance to ensure effective program operation and proper tracking and maintain ongoing communication of any contractor issues identified, corrective action needs and follow-up. Timelines are established to ensure all monitoring issues are addressed in a reasonable amount of time. In addition to regular monitoring activities, contractors are also required to submit quarterly statistical reports that provide information on identified contract performance measures and outcomes.

g) The role of the CAPIT/CBCAP/PSSF Liaison

In DESS this role is held by an analyst in CWS. The analyst monitors all contracts for these funding streams and reports directly to the Division Manager and Assistant Director on outcomes and contract monitoring.

h) Fiscal Narrative

Processes and Systems

Fiscal accountability of CAPIT, CBCAP, PSSF and CCTF funds is coordinated and managed within DESS's Financial Management Unit which includes general accounting, budgeting, county expense claim processes, and contracting so as to efficiently and effectively manage these funds within the Yolo County Financial Management System

established by the County's Auditor-Controller's Office. In advance, management designates the funding sources associated with each program/service and selected contractors are provided billing/claiming instructions as well as other financial requirements so that allowable expenses for services rendered can be claimed to the appropriate funding source. This includes providing PIN codes where appropriate. The Financial Management Unit also manages the CCTF so that birth certificate fees and other funds that are deposited are expended according to the restrictions on their use. Management is provided with regular reports as to the cash flows in and out of the trust fund associated with deposits (revenue) and program activity (expenditures). Ongoing review of revenues and expenses is conducted through a coordinated effort that involves Financial Management as well as CWS program analysts assigned to the projects funded. This combined oversight allows for better tracking and monitoring of program and fiscal accountability for CAPIT, CBCAP, PSSF and CCTF funds allocated services.

Leveraging

The leveraging of funds is common with the Community-Based organizations. Of course, it cannot be used to match state money. CBCAP/PSSF/CAPIT funds may supplement, but never supplant, other State and local public funds and services. The CAPC utilizes numerous funding streams in the development, implementation and maintenance of its network: CCTF, Healthy Families, First 5 Yolo, Kaiser Permanente, and Sutter Davis Hospital funding. When money is used in this manner there is a much larger impact on Child Abuse prevention.

An example of braided funding is in our Step by Step/Paso a Paso, home visiting program for pregnant and new mothers. The Yolo County Children's Alliance partnered with the Yolo County Department of Employment and Social Services (DESS). DESS provided the Family Assessment Worker who conducted the initial screening for all referred families for this Differential Response Path 1 program aimed at prevention.

PSSF Allocations are as follows:

CWS analytical staff ensures that all PSSF funds are appropriately allocated and expended in the four service categories (20% Family Support, 20% Family Preservation, 20% Time Limited Family Reunification, and 20% Adoption Promotion and Support Services).

Current PSSF Grantees – Agency and Program Name;

Yolo Family Resource Center	SAFE Pathways (Differential Response)
CommuniCare Health Centers	Functional Family Therapy
CommuniCare Health Centers	Perinatal Day Treatment Program
United Christian Centers	Transitional Housing
Yolo Wayfarer Center	Transitional Housing

Local agencies – Request for Proposal

Yolo County complies with all federal requirements stipulating that any agency that has or will be awarded funds has not been suspended or debarred from participation in an affected program. This requirement is stated in all county procurement processes and contracts.

A Request for Proposal (RFP) will be issued by DESS calling for proposals from community-based agencies whose applications address the priorities based on PSSF and CAPIT legislation. The RFP will be constructed in a manner that details the various services solicited and the funding source for each. However, it may be appropriate for a solicited service to utilize a blend of CAPIT/PSSF funds. The RFP will provide the specific criteria that will be used to score all proposals and a scoring sheet that matches the scoring information given in the RFP will be used to rate each proposal. Once submitted, DESS staff ensures minimum requirements are met by reviewing proposals, and members of the CAPC, internal DESS staff, and community member's review, score and rank the proposals. All recommendations are preliminary and subject to Board of Supervisor approval. It is the intent that CAPIT/PSSF contracts for FY2011-14 will be effective July 1, 2011.

The following assurances will be met:

- A competitive process will be used to select and fund the programs,
- Priority will be given to private, nonprofit agencies with programs that serve the needs of children at risk of abuse or neglect that have demonstrated effectiveness in prevention or intervention,
- Agencies eligible for funding will provide evidence that demonstrates broad-based community support and that their proposed services are not duplicated in the community, are based on needs of children at risk, and are supported by a local public agency,
- Any projects funded will be culturally and linguistically appropriate to the populations served,
- Training and technical assistance will be provided by private, non-profit agencies to those agencies funded to provide services,
- Services to minority populations will be reflected in the funding of projects,
- Projects funded will clearly be related to the needs of children, especially those 14 years of age and under,
- The county will comply with federal requirements to ensure that anyone who has or will be awarded funds has not been suspended or debarred from participation in an affected program, and
- Non-profit subcontract agencies will have the capacity to transmit data electronically.

CAPIT Services

Current CAPIT Grantees – Agency and Program Name;

Yolo Family Resource Center	SAFE Pathways (Differential Response)
CommuniCare Health Centers	Functional Family Therapy
United Christian Centers	Transitional Housing
Yolo Wayfarer Center	Transitional Housing

Again, DESS will be releasing a RFP in March 2011 to solicit program proposals for the both PSSF and CAPIT funding for fiscal years 2011 – 2014.

- Priority for services is given to children who are at high risk for being abused or neglected, including children who are being served by CWS for being abused or neglected and other children who are referred for services by legal, medical, or social services agencies.
- All agencies awarded contracts must demonstrate the existence of a 10% cash or in-kind match, other than the funding provided by DESS.
- An agency's ability to leverage funds; describe other (non-CAPIT) funding sources, including other funds applied for, which may consist of fundraising for the project and other program/income development. Applicants are also asked to describe in their budget proposal how funds will be leveraged within their agency.
- An agency's demonstrated effectiveness in addressing child abuse and neglect issues;
- The agency's demonstrated collaboration with other agencies, non-profits, organizations and service providers, including the Child Abuse Prevention Council.
- Demonstrate program/project is aligned with local data/need. A thorough response to the proposed need is an important element before an agency is recommended for funding.
- Ability to provide expanded non-traditional service hours consistent with community need.
- Demonstrated familiarity to neighborhood/community resources and ability to connect families.
- Support/prioritize services that are evidence-based and evidence-informed child abuse prevention programs and practices.
- Applicants will be required to describe a process to assess client satisfaction and must develop short, intermediate, and long-term outcome measures.

CBCAP Outcomes

The Yolo County CBCAP program provides prevention services to families at risk of child abuse or neglect. We have embarked on our full-scale effort in the Safe Sleeping and Shaken Baby Syndrome prevention program to educate parents about safe sleeping, and about how to deal with stress and crying babies. In terms of engagement and short term outcomes we are at the stage of seeing increased awareness in the

community. We expect that as the program matures and as we have more participants and more time to evaluate their responses, we will see more intermediate level outcomes. At this point we are educating every family who we work with one on one. We are also working with other local providers and birthing hospitals to train them to deliver the materials. Our goal is to expose every parent during pregnancy, soon after birth and again a couple of weeks after birth. Intermediate outcomes for families are reflected in continued development of effective communication and coping skills, leading to improved family functioning overall.

Long-term outcomes for CBCAP will be reflected in the decreased rates of children being abused and neglected, in decreased numbers of children entering foster care, and in more families providing safe and healthy environments for children. Fewer children will experience abuse, re-abuse or re-enter foster care, and fewer children will grow up in foster care. More children will be freed for adoption and more children will find adoptive or relative homes. Families will provide safe and healthy environments for children.

For engagement, short-term and intermediate outcomes, the CAPC will:

- Clearly articulate the problem or risk factor they will address
- Define the intervention or methodology for addressing the problem
- State the desired outcome
- Identify the evaluation tool(s) and/or indicators that will be tracked to demonstrate achievement of or movement towards the desired outcome.

Peer Review

A peer review process has been discussed at the regional CAPC meetings. The partners are able to exchange information and ideas and a more formal peer review process, based on the OCAP model, will be implemented during the 2011-2014 cycle.

Service Array

The Family Resource Center (FRC) Network is a comprehensive, countywide integrated service delivery system composed of 7 FRC's. The network provides peer support, training, evaluation and quality assurance, technical assistance and seeks resources to sustain the FRC's. Parenting education and support, public awareness/education, individual and family counseling, respite care, and information and referral are some of the services provided.

The following programs were funded by DESS with PSSF/CAPIT funding in fiscal years 2008/09, 09/10 and 10/11;

Yolo Family Resource Center operates as a one-stop service hub bringing together program resources to help children and families find the services and support that they need. Their staff is bilingual and they offer both supportive services such as parenting classes, enrollment in health insurance and homelessness prevention assistance and

clinical services such as professional child and family counselors in addition to serving families through their **SAFE Pathways program** – a Differential Response-Path 2 in-home family support program. Most of the women in the program have CWS involvement and are at risk for out of home placement of their children. While the women attend treatment groups on parenting, relationships, drug education and trauma, their children are in a child development program which addresses developmental delays and social and emotional health issues.

CommuniCare Health Centers provides the **Perinatal Day Treatment Program** which offers comprehensive substance abuse treatment services to pregnant and parenting women with young children. The program includes individual and group therapy, Child Protective Services approved parenting classes, 12-step and basic drug education, health courses, living skills, self-care and nutrition. The Perinatal Day Treatment program works in conjunction with CPS to assist family reunification and maintenance. On-site child development services are provided to the clients and their children. They receive care and education to help them build self-esteem, enhance emotional and physical development, and stimulate growth and awareness. All children attending this program are assessed and monitored for developmental needs and/or delays.

The nine-month program includes:

- Transportation to and from home
- Lunch provided
- Mandatory random drug testing
- Individual counseling for the duration of treatment
- Physical Exam

Midyear, CommuniCare received safety net funding in addition to their PSSF and CAPIT funding to expand their Perinatal Intensive Day Treatment program. This funding allowed CommuniCare to double the programs capacity with a second half day track.

CommuniCare provides **Functional Family Therapy (FFT)** services to 18 families over 12 months who have been referred by Child Welfare Services (CWS). Services include family counseling delivered in three phases of 4 – 6 sessions per phase over a 16 week period. Each session lasts approximately 90 minutes. FFT, an empirically-grounded family-based prevention and intervention program, works to improve family communication and family members' support for one another while decreasing the intense negativity present in high-risk homes and helps family members clarify and work towards achieving positive goals, make positive behavioral changes, and enhance successful parenting strategies. A major goal of FFT is to identify, focus and utilize the family's strengths to help build positive supportive interactions with the surrounding community as well as within the family.

United Christian Centers' (UCC) **Transitional Housing Program (THP)** provides a safe, supportive and stable home for homeless families with minor children while the families address the issues that caused their homelessness. Preference will be given to

families that are referred by Child Welfare Services (CWS). Each client is assessed upon entry into the THP to identify their issues. An individualized case plan is developed to address the client's issues. Case managers meet weekly with each client and clients participate in Life Skills classes. UCC will provide THP services to 20 families during the fiscal year.

Yolo Wayfarer Center's (YWC) **Family Transitional Housing Program (FTHP)** serves homeless families that are involved in Child Welfare Services (CWS) or are at high risk for child abuse and neglect. The FTHP reduces the recurrence of child abuse and/or neglect by providing a safe, structured, drug-free housing environment; providing parents with tools to understand the situations and reactions that lead to child abuse and providing them with strategies to counter those situations and reactions. YWC staff together with program participants develop individualized case plans to address the unique needs of each family. FTHP participants attend weekly parenting and life skills classes and receive intensive case management and weekly home visits with YWC case managers for individualized support and accountability. YWC will place 10 families with open Child Welfare Services (CWS) cases in transitional housing during the fiscal year. An additional 40 families at high risk for child abuse and neglect will be served during the fiscal year.

The following is a breakdown of how the PSSF/CAPIT funding has been allocated for Family Preservation, Family Support, Time-Limited Family Reunification and Adoption Promotion and Support services for fiscal years 09/10 and 10/11. We anticipate that funding will be allocated at a minimum of 20 percent for those same service categories in future fiscal years.

PSSF/CAPIT/CBCAP Award Structure for 09/10 and 10/11										
Services	Contractor	PSSF				CAPIT	CBCAP	CTF	Award Totals	
		20%	20%	20%	20%					
		\$127,418				\$75,000	\$26,661	\$135,947		
		20%	20%	20%	20%					
		FS	FP	Time-Limited FR	Adoption					
Funds for child abuse prevention programs	Children's Alliance								\$75,000	\$75,000
SAFE Pathways - In home family support	Yolo Family Resource Center					\$11,761	\$31,986			\$43,747
Functional Family Therapy	CommuniCare Health Centers				\$10,500		\$22,500			\$33,000
Perinatal Day Treatment Program	CommuniCare Health Centers	\$23,824	\$24,129			\$2,371				\$50,324
Transitional Housing	United Christian Center	\$305		\$13,329			\$11,314			\$24,948
Transitional Housing	Yolo Wayfarer Center			\$10,800			\$9,200			\$20,000
Adoptions/CWS fee for service	Adoption services/workshops				\$13,629					
Fee For Service Activities		\$1,354	\$1,354	\$1,354	\$1,354	\$10,000				\$16,770
Fee For Service Activities		\$25,483	\$25,483	\$25,483	\$25,483	\$1,354	\$75,000	\$0	\$75,000	

Looking forward, Yolo County continues to provide mandated and traditional services for children and families as it also strives to implement new and innovative programs that are evidence-based and will lead to improved child welfare outcomes. DESS has begun that approach on a number of best practice initiatives to promote strengths-based, collaborative approaches in working with families such as, but not limited to SB163 Wraparound Services and a team decision making model that we plan to implement in 2011.

In 2011 - 2014 DESS will be looking to fund evidence based prevention and intervention programs to meet our unmet needs as identified in our CSA. We will expect vendors to leverage or braid this funding with other funding sources in order to maximize funds for establishing, operating, or expanding community-based and prevention focused programs and activities designed to strengthen and support families to prevent child abuse and neglect. The ensuing RFP will articulate the County's need to fund the following service areas.

- Services to Families – Neighborhood based services that will provide a continuum of primary and secondary prevention, intervention and treatment services for families at risk of child abuse or neglect. This will include families referred to, or involved with, Child Welfare Services. Services may include family resource centers, in-home counseling/visitation services, substance abuse treatment, parenting, etc. The early linkage and engagement of a family to services available in the community is critical to child safety, reduction of entry into Child Welfare Services, support of families in Reunification and the reduction of agency reentry. Services will require interface with community prevention providers and other neighborhood based services and efforts. Services may be funded through a blend of PSSF and CAPIT funding.
- The bullet above may include a continuation or modification of our current Differential Response (DR) program. Our current DR program includes In Home Family Support services to families referred by Child Welfare Services to reduce the occurrence and recurrence of child abuse and neglect. A highly experienced Family Support Counselor will provide services which include assessment for risks and strengths, assessment for service needs of the client family and of individual children within the family, family case management planning, and connection to needed resources, parenting and life skills training. The Family Support Counselor conducts a baseline assessment and repeats the assessment with the client family for as long as they are engaged with the program. The assessment results are used to analyze the family's strengths and areas of concern and facilitate the Family Support Counselor and the client family to collaboratively develop a family empowerment plan with a common objective and activities for implementation. Services will be provided in Spanish and English by bilingual, bicultural staff.
- A Perinatal Day Treatment (PNDT) Program for comprehensive substance abuse treatment services to pregnant and parenting women with young children. The

goal of the program should be to foster a strong bond between parent and child and to reunify families that have been separated by out of home placements of children. The program shall include individual and group therapy, parenting classes, 12-step and basic drug education, health courses, living skills, self-care and nutrition. The program should also serve the specialized needs of those clients with co-occurring mental health disorders. The PNDT program shall work to support and assist women with family reunification requirements, as mandated by Child Welfare Services. Ideally, the program will have on-site child development services to be provided to the clients and their children. Services would also include an education component to help them build self-esteem, enhance emotional and physical development, and stimulate growth and awareness. All children attending this program would be assessed and monitored for developmental needs and/or delays.

- A Functional Family Therapy (FFT) program which is an empirically-grounded family-based prevention and intervention program. FFT works to improve family communication and family members' support for one another while decreasing the intense negativity present in high-risk homes and helps family members clarify and work towards achieving positive goals, make positive behavioral changes, and enhance successful parenting strategies. A major goal of FFT is to identify, focus and utilize the family's strengths to help build positive supportive interactions with the surrounding community as well as within the family. The FFT program will be conducted by a bilingual/bicultural Masters-level Family Therapist working with each family individually. The Therapist will deliver services that are culturally competent and respectful of the client families. Services will primarily be provided in-home. For families with very young children, the FFT therapist may provide other age-appropriate services that compliment the established FFT model. One of these services is Floor Time, a therapy that supports responsive, relationship-based child-parent care where the child is viewed in the context of the family and the community. Floor Time uses an individualized approach that encourages the child with a safe opportunity to open up about problems and to practice social skills. Floor Time is based on facilitating healthy parent-child interactions that contribute to parent-child bonding, helping the family to become more connected, trusting, and more loving towards one another. FFT staff will provide program support to maintain and generalize family behavior change, prevent relapse, reunify with children placed in out-of-home care, and build system of community support for the client family.
- Team Decision-Making Model - To meet the growing need for Team Decision-Making meetings, the Department will continue on the path of recruitment, training, and support of this evidence based practice.

PSSF funding for Adoption Promotion and Support Services will continue to support activities of DESS Staff and children in concurrent placement, and will not be placed for competitive bid.

As previously mentioned, the Children's Trust Fund and CBCAP funding will continue to support the Child Abuse Prevention Council. Over the Plan's three years it is anticipated that CAPC will continue to play a significant role in the coordination of child abuse prevention information, resources and referrals.

CAPIT/CBCAP/PSSF Services and Expenditure Summary

Attachments include two sets of four worksheets. They are worksheets for expenditures for the remainder of the current fiscal year which covers the period of March 29, 2011 to June 30, 2011. The second set of worksheets cover the period of July 1, 2011 to March 28, 2014.

Attachments

The Board of Supervisors approved the Yolo County SIP on March 29, 2011. The minute order and resolution are included in attachments.

The Board of Supervisors established the Child Abuse Prevention Council and created the Yolo County Children's Alliance to coordinate and promote services and resources for children and their families including but not limited to child abuse prevention. The resolution is included in the attachments.

APR 01 2011

RESOLUTION NO. 11-22

BY Julie Ricketts CLERK OF THE BOARD
DEPUTY

(Resolution Designating the Department of Employment and Social Services as the Lead County Agency for CAPIT, CBCAP and PSSF Funding, Approving and Authorizing Submission of the CAPIT/CBCAP/PSSF Three Year Plan to the California Department of Social Services, Office of Child Abuse Prevention, Directing Related Actions by the Director of the Department of Employment and Social Services)

WHEREAS, the Department of Employment and Social Services is currently the lead Yolo County agency for Child Abuse Prevention, Intervention and Treatment (CAPIT) funding, the Community-Based Child Abuse Prevention (CBCAP) funding, and the Promoting Safe and Stable Families (PSSF) funding made available through the State of California, Health and Human Services Agency, California Department of Social Services, Office of Child Abuse Prevention; and

WHEREAS, the Department of Employment and Social Services wishes to continue that designation and responsibility as the lead County agency for the CAPIT/CBCAP/PSSF funds for funding cycle of March 29, 2011 through March 28, 2014; and

WHEREAS, the Yolo County Department of Employment and Social Services has prepared a new CAPIT/CBCAP/PSSF Three Year Plan, a copy of which is on file with the Clerk of this Board of Supervisors; and

WHEREAS, it also appears appropriate to the Board of Supervisors to submit the CAPIT/CBCAP/PSSF Three Year Plan to seek continued funding made available through the State of California, Health and Human Services Agency, California Department of Social Services, Office of Child Abuse Prevention;

NOW, THEREFORE, IT IS HEREBY RESOLVED, ORDERED and FOUND by the Board of Supervisors of the County of Yolo as follows:

1. Each of the foregoing recitals is true and correct.
2. The Yolo County Department of Employment and Social Services is hereby designated by the Board of Supervisors as the lead County agency for the CAPIT, CBCAP and PSSF funds, effective July 1, 2011.
3. The Director of the Yolo County Department of Employment and Social Services is authorized and directed to submit the updated CAPIT/CBCAP/PSSF Three Year Plan on file with the Clerk of this Board to the California Department of Social Services, Office of Child Abuse Prevention on behalf of the County of Yolo.

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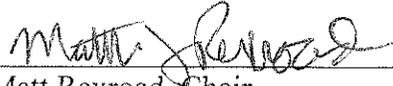
PASSED AND ADOPTED by the Yolo County Board of Supervisors this 29th day of March, 2011, by the following vote:

AYES: Chamberlain, McGowan, Saylor, Rexroad, Provenza.

NOES: None.

ABSENT: None.

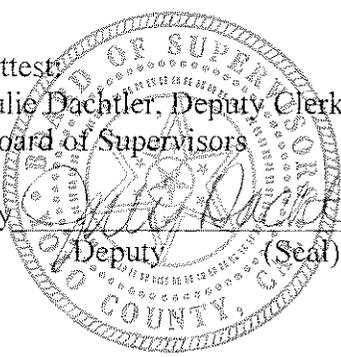
ABSTENTION: None.



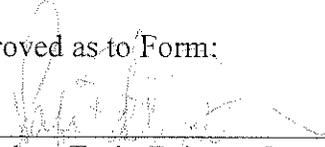
Matt Rexroad, Chair
Yolo County Board of Supervisors

Attest:
Julie Dachtler, Deputy Clerk
Board of Supervisors

By  _____
Deputy (Seal)



Approved as to Form:

By  _____
Robyn Truitt Drivon, County Counsel

POLICY COUNCIL MEETING SIGN IN SHEET JANUARY 26, 2011

NAME	TITLE	AGENCY	PHONE	EMAIL ADDRESS
Margaret Collins	ASST DIR	DESS		
MARCIA L. DAVIS	FAMILY PARENT PARTNER	VCSS	530 601 5611	mdavis@Victor.Org
JENNIFER DAVIS	DETECTIVE	YCSO	530-608-5215	jenifer.davis2@yolocounty.org
NICOLA KOPROVIC	Health Coordinator	YCCA	757-5561	
Robyn Rominger	Trustee	Winters JUSD	(530)662-5569	rrominger@wintersjud.or
Rachelle Swanson	Mayor Pro Tem	City of Davis	530.312.3401	rswanson@cityofdavis.ca
Patty Wong	County Librarian	Yolo County Library	(530)666-8002	patty.wong@yolocounty.org
Kim Sheppard	Tech Services Librarian	Yolo County Library	530-666-8085	Kim.Sheppard@yolocounty.org
Cathie Wicks	Exec Director	RISE Inc	530 787 3433	cathie@riserightservices.org
Lorei Albrecht	Principal	ACS Quantum Strategies	916-501-2654	lalbrecht@acquantum.com
Fate Raymond	Director of Lifespan Learning	Unitarian Universalist Church of Davis	530-533-2581	raymond.fate@gmail.com
Blanca Sandoval	Client Services Manager	Yolo Family Service	530 662-2211	blanca.sandoval@yfas.net
Emily Henderson	Assistant Deputy	Board of Supervisors	530-757-5556	emily.henderson@yolocounty.org
Diane Parro	Deputy	Board of Supervisors	530/957-5558	diane.parro@yolocounty.org
NICKI HODEL	YCCA RSR	YCCA	530 219 6940	nihodel@sbcglobal.net
Heather Sleeter	Associate Director	Yolo Crisis Nursery	530-902-4585	hsleeter@yolo.org
JAN BAAS	Supervising PTHN	Yolo Co Public Health	530 666-8700	jan.baas@yolocounty.org
Pam Miller	Director	DESS	530-666-2757	pam.miller@yolocounty.org
Margaret Bacon	CFD	First 5 Yolo	630-669-8348	mbacon@first5yolo.org
BRENDA GAGE	SPO	Yolo Probation	530-406-5371	brenda.gage@yolocounty.org
Kathy King-Goldberg	SxS/P&P Proj. Dir.	YCCA		
Kalyca Seabrook	Child Abuse Prevention Coordinator	YCCA		
Judy Wolf	Rotary Club of Davis	YAPP- Chair	530/297-7584	judy6784@seabrook.net
Karen Ziebron	Dist 1 Community Monitor; P&P Commissioner	YCCA	916-741-5741	K-Ziebron@yahoo.com
LYN LAMOURE	Senior Court Analyst	Yolo Superior Court	530-406-6785	Klamoure C_yolo.courts.gov
CHERIE SCHNEIDER	Foster Care	WCC YCCA	530 574-1964	cherie@yolo.foster-care.com

Yolo County Child Abuse Prevention Council

Membership Category	Name	Address	Phone	E-mail
EXECUTIVE BOARD MEMBERS*				
Executive Director	Katie Villegas	600 A Street, Suite Y, Davis, 95616	530-757-5558	Katie.villegas@yolocounty.org
*County Supervisor	1 Don Saylor, Supervisor	625 Court St., Woodland, 95695	530-666-8622	don.saylor@yolocounty.org
*County Supervisor, Alternate	Mike McGowan, Supervisor	625 Court St., Woodland, 95695		mike.mcgowan@yolocounty.org
*Yolo County Supt of Schools	1 Jorge Ayala, Ed. D	1280 Santa Anita Court, Woodland, 95776	530-668-3703	ayala@ycoe.org (fox@ycoe.org)
*Juvenile Court Judge	1 Rhonda Adams, PhD-alt Judge Steve Basha Kathlyn Lamoure- alt	725 Court St, Woodland, 95695 Courier 77		radams@ycoe.org klamoure@yolo.courts.ca.gov
*Sup. Court Executive Officer	1 Jim Perry Kathlyn Lamoure- alt	725 Court St. Woodland 95695		jperry@yolo.courts.ca.gov
*County Dtr. ADMH	1 Kim Suderman VACANT - alt	137 N. Cottonwood Street, Suite 2500, Woodland; 95695	530-666-8516	Kim.suderman@yolocounty.org
*County Dtr. DESS	1 Pam Miller Maryfrances Collins- alt	25 N. Cottonwood, Woodland, 95695	530-661-2757	Pam.Miller@yolocounty.org maryfrances.collins@yolocounty.org
*County Dtr. Health	1 Dr. David Kears VACANT - alt.	137 N. Cottonwood St., Ste. 2450	530-666-8645	david.kears@yolocounty.org
*County Admin. Officer	1 Patrick Blacklock Jesse Salinas -alt	625 Court St, Woodland 95695	530-666-8150	patrick.blacklock@yolocounty.org Jesse.salinas@yolocounty.org
*First 5 Yolo	1 Julie Gallelo, Executive Director	403 Court St. Woodland 95695	530-669-2475	Jgallelo@first5yolo.org
*Parks & Community Services director	1 City of West Sacramento	1110 West Capitol Avenue West Sacramento, CA 95691	916-617-4500	
*Yolo County Auditor	1 Pat Wright Assistant Auditor	625 Court Street, Woodland 95695	530-666-8217	Pat.wright@yolocounty.org

Yolo County Child Abuse Prevention Council

Membership Category	Name	Address	Phone	E-mail
*Non-profits -children (3)	1 *Laura Heintz, PhD	Victor Family Services	530-669-3285	lheintz@victor.org
	1 Marsha Lewis-Akyeem	EMQ/Families First		mlewis@emqff.org
	1 Robin Affrime	CommuniCare Health Centers P. O. Box 1260, Davis, 95617	530-753-3498 fax: 758-2109	robina@communicareclinics.com
*Employers (3: large, small, health)	*Health Emplr: Janet Wagner	Sutter Davis Hospital, P.O. Box 1617, Davis, 95617-1617		wagnerj@sutterhealth.org
	1 Lge Emplr: Julie. Cross	Davis Food Coop 620 G St, Davis, CA 95616-3726	530- 758-2667	
	1 Sm Emplr:	VACANT		
Board of Supervisors District Representatives	1 Carri Cummings Ziegler (4)	3334 Grosbeak, Davis, CA 95616	530-792-1181	carri@zieglerassociates.net
(appointed by BOS)	1 Sue Heitman (5)			heitmans@gvni.com
	1 VACANT (2)			
	1 VACANT (3)			
	1 *Karen Ziebron (1)			k_ziebron@yahoo.com
Public Defender	1 Tracie Olson	814 North St., Woodland 95695	530-666-8165	Tracie.olsen@yolocounty.org
District Attorney	1 Jeff Resig	301 2 nd St., Woodland 95695	530-666-8180	jeff.resig@yolocounty.org
*County Chief Probation Officer	1 *Marjorie Rist	218 W Beamer St, Woodland 95695	530-666-8015	marjorie.rist@yolocounty.org
	Carolyn Young - alt			Carolyn.young@yolocounty.org
County Librarian	1 Patty Wong	226 Buckeye St., Woodland 95695	530-666-8005	Patty.Wong@yolocounty.org
City Manager	1 Carol Richardson	1101 West Capitol, West Sacramento		carolr@cityofwestsacramento.org
	Andre Pichley-alt			andrep@cityofwestsacramento.org
State Assembly Member	1 Mariko Yamada	Room 6012, State Capitol, 95814	916-319-2008	Mariko.yamada@asm.ca.gov
State Senator (s)	1 Lois Wolk, Matt Ivler - alt	Room 5066, State Capitol, 95814	(916) 651-4005	Lois.wolk@sen.ca.gov
School District Supts	1 All represented by Dr. Jorge Ayala, Superintendent, YCOE	1280 Santa Anita Court, Suite 100, Woodland, CA 95776-6127	530-668-6700 FAX 530-668-3438	ayala@ycoe.org
UCD	1 Beverly Sandeen			basandeen@ucdavis.edu
	Mabel - Alt			
School Board Member	1 VACANT			
City Council Member	1 Chris Ledesma, Council Member	1110 West Capitol Avenue, West Sacramento, CA 95691	916-617-4500	chrisl@cityofwestsacramento.org

Yolo County Child Abuse Prevention Council

Membership Category	Name	Address	Phone	E-mail
Maternal and Child	1 Maternal Child Health	Jan Babb		Jan.Babb@yolocounty.org
WIB Youth Council	1 WIB Youth Council	Chris Blackman	530-669-6323	cblackman@yolofcu.org
Juvenile Justice	1 Juvenile Justice – Steve Ramirez- Palmer			rampalm@sbcglobal.net
Yolo County Transportation District Executive Director	1 Terry Bassett	350 Industrial Way, Woodland 95776, Courier 34	530-661-0816 (Kathy Souza ext 19)	tbassett@yctd.org
	Lional Garcia- alt			
	Ellen Regalmuto-alt			
Charitable, philanthropic Law enforcement	1 VACANT			
	1 Sgt. Louie Pires, Civil/Community Resource	YC Sheriff's Department, Courier #2	530-668-5280	Louis.pires@yolocounty.org
Yolo County Housing	Reid Thompson, Alt	2500 East Gibson Woodland, Ca 95776		Reid.Thompson@yolocounty.org
	1 Lisa Baker	YCHA 147 W. Main St.	530- 662-5428	lbaker@ycha.org
	Connie Gomez, Alt.	Woodland, CA 95695	Fax: 530-669-2241	cgomez@ycha.org
Service Organizations	1 VACANT			
Consumers-prevention, intervention & treatment (youth)	1 Donna Neu	American Red Cross, Yolo County Branch 120 Court St., Woodland 95695	530-662-4669	execdir@yc-arc.org
Parent Consumer	1 Susie Cooper			susie.cooper@yolocounty.org
Faith Based	1 VACANT			
Children's Health	1 Dr. Yvonne Otani	Kaiser Permanente -Davis		Yvonne.Otani@nsmtp.kp.org

ATTACHMENT A: YOLO COUNTY CHILDREN'S ALLIANCE DOCUMENTS

FILED

YOLO COUNTY RESOLUTION NO. 2002- 60

API? - 5 2002

(Resolution Creating the Children's Alliance of Yolo County
Adopting Certain Procedural Matters)

PRINCIPAL ATTENDING CLERK OF THE BOARD
BY Ann Shradle
DEPUTY

✓ **WHEREAS**, Welfare and Institutions Code Sections 18980 et seq. provide for the creation of a child abuse prevention coordinating council and the funding of such a council in each county from the county's children's trust fund; and

WHEREAS, Welfare and Institutions Codes Section 18982 provides that the primary purpose of such a child abuse prevention coordinating council is to coordinate the community's efforts to prevent and respond to child abuse; and

WHEREAS, Welfare and Institutions Codes Section 18982.2 provides that the functions of such a child abuse prevention coordinating council shall include, but not be limited to, promoting public awareness of child abuse and neglect and the resources available for intervention and treatment, providing a forum for community-wide cooperation and coordination in the prevention, detection, treatment, and legal processing of child abuse and neglect cases, encouraging and facilitating training in, and community support for, related programs, and recommending improvements in services to families and victims; and

WHEREAS, Welfare and Institutions Codes Section 18983.5 provides that such a child abuse prevention coordinating council shall be incorporated as a non-profit corporation or established as an independent organization; and

WHEREAS, it appears necessary and appropriate to create a child abuse prevention coordinating council in the County of Yolo, to be established as an independent organization to assist this Board in addressing the problems and issues facing the County and its communities in preventing and responding to child abuse, and to adopt certain procedural matters to assist it in the conduct of its business; and

WHEREAS, on January 22, 2002 this Board adopted Minute Order 02-23 creating the Children's Alliance of Yolo County ("Children's Alliance") to coordinate and promote services and resources for children and their families, including but not limited to child abuse prevention as set forth above and as more fully set in Minute Order 02-23; and

WHEREAS, at that time the Board envisioned and provided that the Children's Alliance would eventually be organized as an independent non-profit organization or joint powers agency; and

WHEREAS, it has subsequently been determined that it is preferable to organize the Children's Alliance as an independent non-profit organization; and

WHEREAS, the Children's Alliance has not yet organized as an independent non-profit organization; and

WHEREAS, it appears appropriate that the Children's Alliance be organized to expressly include the functions of a child abuse prevention coordinating council in the County of Yolo, eligible

ATTACHMENT A: YOLO COUNTY CHILDREN'S ALLIANCE DOCUMENTS

- Community College.
- (9) A representative of the University of California at Davis, designated by the University Chancellor.
 - (10) Three (3) representatives of non-profit organizations serving children in Yolo County.
 - (11) A representative of parks and recreation programs in Yolo County, designated by the city managers of all cities in Yolo County.
 - (12) Three (3) representatives of County planning and advisory boards.
 - (13) Three (3) representatives of employers in Yolo County (one (1) each for small businesses, large businesses, and health businesses).
 - (14) A representative of charitable and philanthropic organizations in Yolo County.
 - (15) A representative of law enforcement, designated by the Law Enforcement Coordinating Council.
 - (16) A representative of the Yolo County Housing Authority, designated by the Housing Authority Board.
 - (17) A representative of the service organizations in Yolo County.
 - (18) Three (3) consumers of prevention, intervention and treatment services for children and their families in Yolo County.

Where a member is to be designated by another person or organization, that person or organization shall be known as the "designating authority."

(c) In making or ratifying appointments to the Children's Alliance, the Board of Supervisors shall encourage representatives of the persons and organization set forth in Welfare and Institutions Code Section 18982.1.

Section 3. Purpose, Functions and Duties; Liaison.

- (a) The primary purposes of the Children's Alliance shall be as follows:
 - (1) Assess and coordinate the community's efforts to strengthen families.
 - (2) Coordinate the community's efforts to prevent and respond to child abuse and neglect.
 - (3) Coordinate, maximize and fill gaps in the existing continuum of prevention and intervention services and resources for children and their families.
- (b) The functions of the Children's Alliance shall include, but not be limited to, the following:
 - (1) Identify the highest priority issues and needs of children and families that can be effectively addressed through collaborative action and resources, and better service **delivery** (i.e. gangs, child abuse/substance abuse, teen pregnancy, after school programs).
 - (2) Perform all of the functions of a child abuse prevention coordinating council as set forth in Welfare and Institution Code Section 18982.2, including but not limited to the following: promote public awareness of child abuse and neglect and the resources available for intervention and treatment; provide a forum for community-wide cooperation and coordination in the prevention, detection, treatment, and legal processing of child abuse and neglect cases; encourage and facilitate training in, and community support for, related programs; and recommend improvements in services to families and victims.

ATTACHMENT A: YOLO COUNTY CHILDREN'S ALLIANCE DOCUMENTS

(a) The Children's Alliance shall meet at least quarterly each year. Meetings shall otherwise be held from time to time as is appropriate. Regular meetings shall be held at such times and places as may be specified by the Children's Alliance. Special meetings may be called by the chair or vice-chair.

(b) At the first meeting of each year the Children's Alliance shall select from among its members a chair to preside over all meetings, a vice-chair to act in the absence of the chair, a secretary to draft and keep the minutes and other records of the Alliance, and such other officers and sub-committees as the Alliance may deem necessary. The term of all such offices shall be one (1) year and until a successor is selected, and any vacancy in any such office shall be filled by the Children's Alliance for the unexpired portion of the term of such office.

(c) The Children's Alliance shall have an Executive Committee consisting of the following members of the Alliance: the County Superintendent of Schools; the Juvenile Court Judge; the Superior Court Executive Officer; the Board of Supervisors member; the County Administrative Officer; one of the representatives of non-profit organizations, selected by the non-profit organization representatives; the representative of parks and recreation programs; the Director of the Alcohol, Drug and Mental Health Department; the Director of the Employment and Social Services Department; the Director of the Health Department; the representative of the Children and Families Commission; one of the representatives of employers, selected by the employer representatives; one of the community representatives, selected by the community representatives. The Executive Committee shall have, and be subject to, all of the powers, duties, responsibilities and requirements of the Children's Alliance, subject to ratification or rejection by the Alliance at its next meeting. The term of all rotating members of the Executive Committee shall be one (1) year and until a successor is selected, and any vacancy in any such office shall be filled for the unexpired portion of the term of such office.

(d) Minutes shall include the names of all members who are present and absent, all reports received, approved or otherwise considered, any formal actions or votes taken (including but not limited to recommendations adopted) and the vote of each member who voted thereon, and such additional information as is deemed necessary and appropriate. Copies of all minutes shall be transmitted to the Board of Supervisors and all designating authorities.

Section 7. Quorum; Voting; Rules; Permissive Use of Roberts Rules.

(a) A majority of the voting ex officio members and the rotating members that have been appointed or ratified by the Board of Supervisors shall constitute a quorum of the Children's Alliance.

(b) A majority vote of those present and constituting a quorum, excluding those who abstain due to a legal conflict of interest, but including those who abstain for any other reason, shall be required for any action by the Children's Alliance, except that a vote of a majority of those present shall be sufficient to adjourn or continue any proceeding.

(c) The Children's Alliance may adopt such rules, consistent with this Resolution and all provisions of State law and Federal law, as it deems necessary for the conduct of its business.

(d) Roberts Rules of Order do not govern the proceedings and shall not be otherwise binding, but may be used for guidance purposes as deemed necessary or appropriate by the chair of the Children's Alliance unless otherwise decided by a majority vote of the members who are then present.

Section 8. Compliance With Laws.

All meetings and actions of the Children's Alliance shall comply with the Brown Act (Government Code Section 54950 and following), and the Alliance and its members shall comply with the Political Reform Act and other conflict of interest laws (Government Code Sections 1090 and following, 1126 and following, and 87100 and following; Yolo County Code Section 2-6.42 and the

Three-year CAPIT/CBCAP/PSSF Services and Expenditure Summary
Proposed Expenditures
Worksheet 1

(1) COUNTY: Yolo (2) PERIOD OF PLAN: 3/29/11 thru 6/30/11 (3) YEAR: 1
 CAPIT: \$75,000 CBCAP: \$26,661.00 PSSF: \$127,418.00 OTHER: \$384,796.00

Line No.	Title of Program / Practice	CAPIT Dollar amount that will be spent on CAPIT Direct Services	CBCAP			Dollar amount of CBCAP allocation to be spent on all CBCAP activities sum of columns F1, F2, F3	Dollar amount of PSSF allocation that will be spent on PSSF activities sum of columns G2, G3, G4, G5	PSSF				OTHER SOURCES Dollar amount that comes from other sources	NAME OF OTHER List the name(s) of the other funding source(s)	TOTAL Total dollar amount to be spent on this Program - Practice sum of columns E, F4, G1, H1
			Dollar amount that will be spent on CBCAP Direct Services	Dollar amount that will be spent on CBCAP Awareness, Brief Information or Referral Activities	Dollar amount of CBCAP that will be spent on all CBCAP activities			Dollar amount of Column G1 that will be spent on Family Preservation	Dollar amount of Column G1 that will be spent on Family Support	Dollar amount of Column G1 that will be spent on Time-Limited Reunification	Dollar amount of Column G1 that will be spent on Adoption Promotion & Support			
A	B	E	F1	F2	F3	F4	G1	G2	G3	G4	G5	H1	H2	J
1	Differential Response	\$31,986	\$0	\$0	\$0	\$0	\$11,761	\$3,920	\$3,920	\$1,921	\$0	\$0		\$43,747
2	Functional Family Therapy	\$22,500	\$0	\$0	\$0	\$0	\$10,500	\$0	\$0	\$0	\$10,500	\$0		\$33,000
3	Perinatal Day Treatment	\$0	\$0	\$0	\$0	\$0	\$50,324	\$13,629	\$23,824	\$2,371	\$10,500	\$0		\$50,324
4	Transitional Housing	\$11,314	\$0	\$0	\$0	\$0	\$13,634	\$0	\$305	\$13,329	\$0	\$0		\$24,948
5	Transitional Housing	\$9,200	\$0	\$0	\$0	\$0	\$10,800	\$0	\$0	\$10,800	\$0	\$0		\$20,000
6	PSSF Adoptions - Fee for Service	\$0	\$0	\$0	\$0	\$0	\$13,629	\$0	\$0	\$0	\$13,629	\$0		\$13,629
7	PSSF - Fee for Service	\$0	\$0	\$0	\$0	\$0	\$16,770	\$5,138	\$5,139	\$5,139	\$1,354	\$0		\$16,770
8	Child Abuse Prevention Month Activities	\$0	\$0	\$0	\$9,661	\$9,661	\$0	\$0	\$0	\$0	\$0	\$0		\$9,661
9	Parent Leadership	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$2,000	Davis Rotary, Sutter Davis Healthcare	\$3,000
10	Step by Step	\$0	\$2,000	\$6,000	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$361,796	First 5 Yolo (S&S Grant)	\$369,796
11	Baby Steps	\$0	\$2,000	\$0	\$3,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$18,000	Davis Rotary, Sutter Davis Healthcare, Kidsplates	\$23,000
12	CAP Network Development (local & regional)	\$0	\$0	\$3,000	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$3,000	First 5 Yolo (S&S Grant)	\$6,000
							\$0							\$0
							\$0							\$0
	Totals	\$75,000	\$5,000	\$9,000	\$12,661	\$26,661	\$127,418	\$22,687	\$33,188	\$35,560	\$35,983	\$384,796	\$0	\$613,875

(1) COUNTY: Yolo

(2) YEAR: 1-3-11

Line No.	Title of Program/Practice	Unmet Need	CAPIT Direct Service Activity													Other Direct Service Activity (Provide Title)	Goal	
			D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	D11	D12	D13			D14
	Differential Response	Up-front services for CWS referrals			X											X	Assessment of family for appropriate resources/referrals	Identified Families Access Services and Supports
	Functional Family Therapy	Family Life Skills			X													Families Are Strong and Connected Families Are Free from Substance Abuse and Mental Illness
	Perinatal Day Treatment	Substance Abuse Treatment for Pregnant Women														X	Substance Abuse Treatment Housing for CWS clients/families	Families Are Strong and Connected Families Are Free from Substance Abuse and Mental Illness
	Transitional Housing	Housing														X	Housing for CWS clients/families	Communities Are Caring And Responsive
	Transitional Housing	Housing														X	Housing for CWS clients/families	Communities Are Caring And Responsive

Three-year CAPIT/CBCAP/PSSF Services and Expenditure Summary
Proposed Expenditures
Worksheet 1

(1) COUNTY: Yolo (2) PERIOD OF PLAN: 7/1/11 thru 3/29/14 (3) YEAR: 1,2,3
 CAPIT: \$725,000 CBCAP: \$49,173.00 PSSF: \$374,922.00 OTHER: \$384,796.00

Line No.	Title of Program / Practice	SIP Strategy No. if applicable	CAPIT				CBCAP				PSSF				OTHER SOURCES	NAME OF OTHER	TOTAL
			Dollar amount that will be spent on CAPIT Direct Services	Dollar amount that will be spent on CBCAP Direct Services	Dollar amount that will be spent on Public Awareness, Brief Information or Referral Activities	Dollar amount of CBCAP allocation to be spent on all CBCAP activities — sum of columns F1, F2, F3	Dollar amount of PSSF allocation that will be spent on PSSF activities — sum of columns G2, G3, G4, G5	Dollar amount of Column G1 that will be spent on Family Preservation	Dollar amount of Column G1 that will be spent on Family Support	Dollar amount of Column G1 that will be spent on Time-Limited Reunification	Dollar amount of Column G1 that will be spent on Adoption Promotion & Support	Dollar amount that comes from other sources	List the name(s) of the other funding source(s)	Total dollar amount to be spent on this Program / Practice — sum of columns E, F4, G1, H1			
A	B	C	E	F1	F2	F3	F4	G1	G2	G3	G4	G5	H1	H2	I		
1	Differential Response	1.2	\$98,400				\$0	\$54,441	\$22,521	\$31,920					\$152,841		
2	Functional Family Therapy	1.3	\$126,600				\$0	\$0							\$126,600		
3	Perinatal Day Treatment						\$0	\$113,115	\$53,133		\$59,982				\$113,115		
4	Substance Abuse Treatment - Up-front Service	1.1					\$0	\$72,381	\$10,500	\$46,881					\$72,381		
5	PSSF Adoptions - Fee for Service	1.3					\$0	\$74,985				\$74,985			\$74,985		
6	Parent Education - Up-front Service	1.1					\$0	\$60,000	\$36,325	\$33,675					\$60,000		
7	CAP Network Development (local & regional)				\$12,423		\$12,423	\$0					\$9,000	First 5 Yolo (SAS grant)	\$21,423		
8	Child Abuse Prevention Month Activities				\$30,000		\$30,000	\$0					\$0	Davis Rotary, Sutter Davis Healthcare	\$30,000		
9	Parent Leadership			\$1,500			\$1,500	\$0					\$6,000	Davis Rotary, Sutter Davis Healthcare	\$7,500		
10	Step by Step			\$1,500			\$1,500	\$0					\$1,085,388	First 5 Yolo (SAS grant)	\$1,086,888		
11	Baby Steps			\$3,750			\$3,750	\$0					\$54,000	Davis Rotary, Sutter Davis Healthcare, Kidplates	\$57,750		
12							\$0	\$0							\$0		
							\$0	\$0							\$0		
	Totals		\$225,000	\$6,750	\$12,423	\$30,000	\$49,173	\$374,922	\$112,479	\$112,476	\$74,982	\$74,985	\$1,154,388	\$0	\$1,803,483		

(1) COUNTY: Yolo (2) YEAR: 1, 2, 3

Line No.	Title of Program/Practice	Unmet Need	CAPIT Direct Service Activity													Other Direct Service Activity (Provide Title)	Goal	
			D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	D11	D12	D13			D14
A	B Differential Response	C Up-front services for CWS referrals (CSA, page 42, 54, 114, 116, 117) Family Life Skills (CSA, page 64, 69, 124)		X												X	E Assessment of family for appropriate resources/referrals	F Identified Families Access Services and Supports
	Functional Family Therapy			X					X									Families Are Strong and Connected
	Perinatal Day Treatment	Substance Abuse Treatment (CSA, page 40, 42, 54, 116, 117)														X	Substance Abuse Treatment	Families Are Free from Substance Abuse and Mental Illness

Three-year CAPIT/CBCAP/PSSF Services and Expenditure Summary
 CBCAP Programs, Activities and Goals
 Worksheet 3

SIP Process Guide (Version 7.0)
 Appendix E

(1) COUNTY: Yolo

(2) YEAR: 1, 2, 3

Line No.	Title of Program/Practice	Unmet Need	Public Awareness, Brief Information or Information Referral	CBCAP Direct Service Activity							Other Direct Service Activity (Provide Title)	Logic Model Exists	Logic Model Will be Developed	EBP / EBP (Identify Level)					County has documentation on file to support Level selected	Goal			
				E1	E2	E3	E4	E5	E6	E7				H1	H2	H3	H4	H5			I	J	
A	Child Abuse Prevention Month Activities	C awareness of child abuse and child abuse prevention activities and resources in the community (CSA pg. 54 & 68)	x	D	E1	E2	E3	E4	E5	E6	E7	F	G1	G2	H1	H2	H3	H4	H5	I	J	Communities Are Caring, And Responsive	
	Parent Leadership	more involvement by local parents to mentor, lead and inspire other parents to get involved and help guide services in the community (CSA pg. 54 & 68)	x				x																Vulnerable Communities Have Capacity to Respond
	Step by Step	intensive support for new parents facing challenges and burdens, including assistance accessing local resources and learning effective parenting and child care (CSA pg. 54 & 68)						x															Identified Families Access Services and Supports
	Baby Steps	outreach and education for teens, pregnant women, and parents with babies with the main goal being education about safe sleeping and other hazards for babies, dealing with crying babies, and child abuse prevention (CSA pg. 54 & 68)	x										x										Children and Youth Are Nurtured, Safe and Engaged

Three-year CAPIT/CBCAP/PSSF Services and Expenditure Summary
PSSF Program, Activities and Goals
Worksheet 4

(1) COUNTY: Yolo (2) YEAR: 1, 2, 3

Line No.	Title of Program/Practice	Unmet Need	PSSF Family Preservation	PSSF Family Support Services (Community Based)	Time Limited Family Reunification Services	Adoption Promotion and Support Services	Goals
A	Differential Response	Up-front Services for CWS referrals (CSA, page 42, 54, 114, 116, 117)	D1 Preplacement Preventive Services D2 Services Designed for Child's Return to their Home D3 After Care D4 Respite Care D5 Parenting Education & Support D6 Case Management Services D7 Other Direct Service	E1 Home Visitation E2 Drop-in Center E3 Parent Education E4 Respite Care E5 Early Development Screening E6 Transportation E7 Information & Referral E8 Other Direct Service	F1 Counseling F2 Substance Abuse Treatment Services F3 Mental Health Services F4 Domestic Violence F5 Temporary Child Care/ Crisis Nurseries F6 Transportation to / from Services / Activities F7 Other Direct Service	G1 Pre-Adoptive Services G2 Post-Adoptive Services G3 Activities to Expedite Adoption Process G4 Activities to Support Adoption Process G5 Other Direct Service	I Identified Families Access Services and Supports Communities Are Caring And Responsive Families Are Free from Substance Abuse and Mental Illness Communities Are Caring And Responsive Communities Are Caring And Responsive
	Perinatal Day Treatment	Services that support adoption (CSA, page 64, 69, 124)					Residential/Outpatient Treatment
	Substance Abuse Treatment	Up-front Services for CWS referrals (CSA, page 40, 42, 54, 116, 117)					
	PSSF Adoptions - Fee for Service	Services that support adoption (CSA, page 64, 69, 124)					
	Parent Education	Up-front Services for CWS referrals (CSA, page 40, 42, 54, 116, 123)					Parent Education

The checklist is required to be submitted to the OCAP with the draft and final version of the SIP to expedite the review process .

County Name: Yolo

Start date of the System Improvement Plan: 3/29/2010

End date of the System Improvement Plan: 3/28/2014

No.	Page in Guide	Element	Element Present (provide page no.)	Element Not Present	Element N/A
CONTACT INFORMATION					
1	21	Name, mailing address, e-mail address and phone number of lead agency (BOS Designated Public Agency to administer CAPIT/CBCAP/PSSF programs).	21		
2	21	Name, mailing address, e-mail address and phone number of CAPIT liaison.	22		
3	21	Name, mailing address, e-mail address and phone number of CBCAP liaison.	22		
4	21	Name, mailing address, e-mail address and phone number of PSSF liaison.	22		
APPROVALS					
5	21	Evidence that the plan was approved and signed by the BOS	22		
6	21	Evidence that the plan was approved and signed by the BOS designated public agency to administer CAPIT/CBCAP/PSSF	21		
7	21	Evidence that the plan was approved and signed by CAPC representative.	21		
8	21	Evidence that the plan was approved and signed by parent consumer/former consumer if the parent is not a member of the CAPC.			N/A
9	21	Evidence that the plan was approved and signed by PSSF Collaborative representative, if appropriate.	21		
CAPC					
10	22	Description of the structure and role of the local CAPC.	23		
11	22	Proposed dollar amount from CAPIT, CBCAP, PSSF Family Support, CCTF, KidsPlate, or other funds that will be used to support the local CAPC.	24		
Promoting Safe and Stable Families (PSSF) Collaborative					
12	23	Description of the membership or the name of the agency, commission, board or council designated to carry out this function. If the county does not have a PSSF collaborative, description of who carries out this function.	24		
County Children's Trust Fund (CCTF) Commission, Board or Council					
13	23	Description of the CCTF membership or identification of the name of the commission, board or council designated to carry out this function.	24		
14	23	Description of how and where the county's children's trust fund information will be collected and published.	24		
PARENTS/CONSUMERS					
15	23	Description of activities and training that will be implemented to enhance parent participation and leadership.	24		

No.	Page in Guide	Element	Element Present (provide page no.)	Element Not Present	Element N/A
16	23	Description of how parents will be involved in the planning, implementation and evaluation of funded programs.	24		
17	23	Description of any financial support that will be provided for parent participation.	24		
FISCAL NARRATIVE					
18	24	Description of processes and systems for fiscal accountability, including the established or proposed process for tracking, storing, and disseminating separate CAPIT/CBCAP/PSSF and Children's Trust Fund fiscal data as required.	25		
19	24	Description on how funding will be maximized through leveraging of funds for establishing, operating, or expanding community-based and prevention-focused programs and activities.	26		
20	24	Assurance that funds received will supplement, not supplant, other State and local public funds and services.	26		
21	24	Does the attached CAPIT/CBCAP/PSSF Expenditure Summary demonstrate a minimum of twenty (20) percent to each service category for PSSF funds? If not, a rationale is provided. A plan of correction is also provided to meet compliance in this area.	26		
LOCAL AGENCIES – REQUEST FOR PROPOSAL (Narrative regarding the following is present in the SIP)					
22	25	Assurance that a competitive process was used to select and fund programs.	27		
23	25	Assurance that priority was given to private, nonprofit agencies with programs that serve the needs of children at risk of abuse or neglect and that have demonstrated effectiveness in prevention or intervention.	27		
24	25	Assurance that agencies eligible for funding provided evidence that demonstrates broad-based community support and that proposed services are not duplicated in the community, are based on needs of children at risk, and are supported by a local public agency.	27		
25	25	Assurance that the project funded shall be culturally and linguistically appropriate to the populations served.	27		
26	25	Assurance that training and technical assistance shall be provided by private, nonprofit agencies to those agencies funded to provide services.	27		
27	25	Assurance that services to minority populations shall be reflected in the funding of projects.	27		
28	25	Assurance that projects funded shall clearly be related to the needs of children, especially those 14 years of age and under.	27		
29	25	Assurance that the county complied with federal requirements to ensure that anyone who has or will be awarded funds has not been suspended or debarred from participation in an affected program. (For specifics visit: http://www.epls.gov/)	27		
30	25	Indicates that non-profit subcontract agencies have the capacity to transmit data electronically.	27		

No.	Page in Guide	Element	Element Present (provide page no.)	Element Not Present	Element N/A
31	25	For the use of CAPIT funds, assurance that priority for services shall be given to children who are at high risk, including children who are being served by the county welfare departments for being abused and neglected and other children who are referred for services by legal, medical, or social services agencies.	28		
32	26	For the use of CAPIT funds, assurance that the agency funded shall demonstrate the existence of a 10 percent cash or in-kind match, other than funding provided by the State Department of Social Services.	28		
CBCAP Outcomes:					
33	26	Description of the plan to evaluate Engagement Outcomes.	29		
34	26	Description of the plan to evaluate Short Term Outcomes.	29		
35	26	Description of the plan to evaluate Intermediate Term Outcomes.	29		
36	26	Description of the plan to evaluate Long Term Outcomes.	29		
Peer Review					
37	26	Description of intended CBCAP peer review activities.	29		
Service Array					
38	26	Description of how CAPIT/CBCAP/PSSF funded services are coordinated with the array of services available in the county.	29		
CAPIT/CBCAP/PSSF SERVICES AND EXPENDITURE SUMMARY					
39	26	Submits an electronic copy in excel format of the CAPIT/CBCAP/PSSF Services and Expenditure Summary that contains a comprehensive expenditure plan for CAPIT/CBCAP/PSSF.	Yes		
40	26	Submits a hardcopy of the CAPIT/CBCAP/PSSF Services and Expenditure Summary that contains a comprehensive expenditure plan for CAPIT/CBCAP/PSSF.	Yes		
41	27	CAPIT/CBCAP/PSSF Services and Expenditure Summary contains the cross reference to the CSA of the unmet need for each of the planned programs and/or activities.	Yes		
42	27	CAPIT/CBCAP/PSSF Services and Expenditure Summary provides an inventory of the planned programs/strategies.	Yes		
43	27	A half page description for each of the planned programs is attached to the SIP.	33		
CBCAP Services and Expenditure Summary Sheet					
44	excel worksheet	The level of evidence-based or evidence-informed using the Program Assessment Rating Tool (PART) has been determined for programs/ practices funded by CBCAP.	Yes		
45	excel worksheet	Identification on whether the logic model exists for CBCAP funded programs or whether it will be developed.	Yes		
BOS RESOLUTIONS					
46	28	Board of Supervisors (BOS) resolution approving the SIP is attached.	Yes		
47	28	BOS resolution establishing a Child Abuse Prevention Council (CAPC) is attached.	Yes		
48	28	BOS resolution identifying the Commission, Board or Council for administration of the County Children's Trust Fund (CCTF) is attached.	No		

No.	Page in Guide	Element	Element Present (provide page no.)	Element Not Present	Element N/A
		ROSTERS			
49	28	Copy of the Child Abuse Prevention Council (CAPC) roster is attached	Yes		
50	28	Copy of the PSSF Collaborative roster, if appropriate, is attached.	Yes		
51	28	Copy of County Children's Trust Fund (CCTF) roster is attached.	Yes		
52	28	Copy of the SIP Planning Committee roster. List should contain the name, title and affiliation of the individuals involved in SIP planning process. List includes parents, local nonprofit organizations and private sector representatives. Roster identifies the required core representatives.	Yes		
		ASSURANCES			
53	28	Attach the "Notice of Intent" letter identifying the public agency(s) to administer CAPIT/CBCAP/PSSF programs. The letter also confirms the county's intent to contract.	Yes		