Alpine County Child Welfare

System Improvement Plan

December 2010

California's Child and Family Services Review
System Improvement Plan

County:	Alpine
Responsible County Child Welfare Agency:	Alpine County Health & Human Services
Period of Plan:	10/22/10-10/22/13
Period of Outcomes Data:	**Quarter ending: December 31, 2009**
Date Submitted:	

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Submitted by each agency for the children under its care	
Submitted by:	**County Child Welfare Agency Director (Lead Agency)**
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Signature:	
Submitted by:	**County Chief Probation Officer**
Name:	Doug Rublatius
Signature:	

Board of Supervisors (BOS) Approval	
BOS Approval Date:	12/07/10
Name:	Donald M. Jardine
Signature:	

A. SIP Narrative

A County System Improvement Plan (SIP) is a required component of the Child Welfare Services Outcome and Accountability System, referred to as the California – Child and Family Services Review (C-CFSR) and developed by the California Department of Social Services (CDSS) in accordance with the provisions of Welfare and Institutions Cod (WIC) 1601.2. This system was implemented in California in 2004 pursuant to State Law (Assembly Bill 636) and is a triennial cycle that focuses on measuring outcomes in Safety, Permanence and Child, Youth and Family Well-Being. As a prerequisite to receiving child welfare services funding, local jurisdictions must complete the evaluation process.

Child Welfare Accountability System

Quarterly County Data Reports

Individual county performance on multiple data indicators is used to measure progress. The data is provided to each county welfare agency and is published on line.

Peer Quality Case Review (PQCR)

Each county welfare agency forms teams comprised of out of county social workers and probation officers and CDSS staff to review randomly selected cases in at least one of its identified improvement areas. Teams conduct structured interviews to evaluate the cases.

County Self Assessment (CSA)

In collaboration with community partners and stakeholders, each county conducts a self assessment in order to identify its practice/policy strengths and challenges. The information gathered in the CSA is used to prepare the County System Improvement Plan (SIP) that is the final required component of the CWS Outcome and Accountability System and is intended to improve CWS outcomes. Reassessments occur in three year cycles.

System Improvement Plan (SIP)

Based on the results of the PQCR and CSA, each county welfare agency collaborates with local partners to develop a plan that identifies key focus areas and specifies improvement goals, strategies and action steps. The SIP represents an

operational agreement between the County and the State outlining how the County will improve its system of care for children and youth and forms an integral part of the system for reporting on progress toward meeting improvement goals.

Alpine County 2010 SIP Development Process

This SIP is the final required component of the CWS Outcome and Accountability System. It delineates strategies that will be used to improve child welfare outcomes in Alpine County. The specific areas which need improvement were identified in the PQCR conducted in October 2009 and the CSA. Alpine County Health & Human Services utilized information from the PQCR, CSA, the SIP Team, Office of Child Abuse Prevention (OCAP) and California Department of Social Services (CDSS) Outcome and Accountability Division. Alpine County Child Protective Services had two referrals during the evaluation period, October 1, 2009 – December 31, 2009. One referral was for physical abuse and the other for general neglect. Both cases were investigated and the referrals were found to be unsubstantiated and closed. Therefore, there was no other data available for the evaluation period.

The PQCR Executive Summary identified promising practices and barriers for the Child Welfare Service and Probation Programs. The findings indicated that there is good collaboration between the Departments, Law Enforcement and other community based organizations. The Executive Summary did recommend that Alpine County receive technical assistance from the state regarding jurisdictional issues for Washoe Indian children. In the PQCR process it was identified that the Washoe tribe's jurisdiction of their children and Alpine County Social Services and Alpine County Probation Department's jurisdiction of Washoe children were very confusing to Alpine County residents, but also to mandated reporters. In addition to the Tribe and Alpine County jurisdictional issues, Alpine County is on the Nevada state line and there can be state jurisdictional issues. The recommendations also include hiring a supervising Social Worker to provide a separation of duties between Social Workers. During the CSA process child care, family violence and substance abuse were identified as issues in the community.

Alpine County's System Improvement Plan will focus on a Safety and Permanency Outcome identified as needing improvement. These measures are

designed to reflect the effectiveness of efforts to protect children from abuse/neglect by reporting instances of abuse and neglect at various stages of child welfare services, and process measures which reflect the frequency of social worker contacts with children and the input of the information into the CMS/CWS system.

The outcomes to be addressed include: Safety 1: Children are, first and foremost, protected from abuse and neglect, and Permanency 2: the continuity of family relationships and connections is preserved for children. Efforts to address the Outcomes include improving the use of the Structured Decision Making tool; implementing the Differential Response program, implementing Team Decision Making and a re-instituting the Multidisciplinary Team. Additionally, Outcome 2 strategies identified include assisting in a positive outcome for preserving the continuity of family relationships and cultural connections through the utilization of Team Decision Making to identify relations and connections and a more strident approach to inquiry regarding the cultural ties of native children in particular. Alpine County's child/youth population is comprised of nearly 40% Native American children, enrolled, and non-enrolled tribal members. It is of the utmost importance to the Washoe Community, and to native communities in general, to preserve their cultural heritage and support their children and youth in less than optimal situations or circumstances. According to Washoe Tribal Social Services, there are children living on Tribal land who are members of other tribes (Paiute) and while Washoe Social Services has jurisdiction of the child, the child is not eligible for Tribal Services because they are not a member of the Washoe Tribe. Alpine County Health & Human Services goal is to assist the Tribe with providing necessary services. By identifying the appropriate Tribal origin of the child the number of Indian Child Welfare Act preferred placements will increase. As of December 2010, ACHHS is still negotiating a Memorandum of Understanding (MOU) with the Washoe Tribe. The agency is sill contracting Ashby & Associates to assist. It is anticipated that the MOU will be signed early in 2011.

Additionally, ACHHS will be completing the Policy & Procedure Manual for Child Welfare Services. These Outcomes were chosen based on recommendations from the PQCR and the fact that Alpine County does not have any open Child Protective Services cases and has not for several years. Based on the lack of open cases it was

determined that efforts are better made in preventative and early intervention services than on post placement services.

As of November 2010, Alpine County Health & Human Services has already begun to research and initiate purchase of Safe Measures. Additionally, ACHHS has hired a new Social Worker III position with ten years of experience in child welfare. The new Social Worker and existing Social Worker III will share Adult and Child Protective Services duties.

The Structured Decision Making tool was developed by the Children's Research Center and is a computer based program that provides social workers with a framework to guide consistent decisions throughout child welfare referral and investigative processes. California Department of Social Services initiated the use of the SDM tool in January 1998.

Key SDM Assessment Tools	
✓ **Response prioritization for new referrals**	Focuses on factors that determine the urgency of a case
✓ **Safety assessment**	Concentrates on factors that represent imminent danger to the child
✓ **Risk assessment**	Incorporates factors that represent the future likelihood of abuse and neglect
✓ **Standardized family and child strengths and needs assessment**	Highlights critical family issues and resources that can be used to plan service interventions
✓ **Periodic reassessment**	Identifies changes in risks or service needs based on routine reassessments at established intervals

Structured Decision Making, An Overview, Angeline Spain, National Evaluation and TA Center for the Education of Children and Youth Who Are Neglected, Delinquent, or At-Risk

The Family to Family Team Decision Making model is designed not only to include social workers, but birth families, community members, resource families and community based providers in all decisions related to children in the Child Welfare System. According to Family to Family California, www.f2f. ca.gov the values of Family to Family Team Decision Making are:

- A group can often be more effective in making good decisions than an individual.
- Families are experts on themselves
- When families are included in decision making, they are capable of identifying their own needs and strengths
- Members of the family's own community add value to the process by serving as natural allies to the family and as experts on the community's resources

Differential Response is a strategic approach to evaluating and improving family and child well being, which improves a community's ability to keep children safe. The Differential Response system provides three different possible paths for families. In Paths One and Two, community agencies help families identify and change conditions with cause children to be at risk of harm.

Path One: Community Response is utilized when CPS receives a referral identifying possible abuse or neglect and after gathering information it is determined that the child is at low risk for abuse or neglect. However, the family is experiencing problems or stress and could benefit from community based services. In Path One, most families would not receive services from the traditional child welfare system.

Path Two: CWS and Community Partner Response is utilized when there is a referral to CPS identifying possible abuse or neglect, and after gathering information it is determined that the child is at some risk of harm, but the family is willing to reduce the risk. Families then work with CPS, other county agencies and community based partners to identify their needs and strengths and agree to services to improve child and family well being.

Path Three: CWS High-Priority Response is utilized when CPS determines that children are unsafe and the risk is moderate to high for continued child abuse/neglect and actions must be taken to protect the child, with or without the family's involvement. It is most like the traditional child welfare response. Under Path Three efforts are made to engage the family, especially non offending parents and other adults in the child's life. Family engagement is encouraged through assessment, case plans and services and supports to protect children from harm. *Choosing the Path Less Traveled: Strengthening California Family Through Differential Response, Patricia Schene, PHD & Stuart Oppenheim, Summer 2005.*

Multi Disciplinary Teams involve professionals from different disciplines, such as child welfare, law enforcement, education, public health and community based providers. The providers work together to form coordinated and collaborative efforts to ensure an effective response to reports of child abuse/neglect. The MDT approach recognizes that no single entity has the ability to respond adequately to suspected child abuse/neglect allegations. According to the *Office of Juvenile Justice and Delinquency*

Prevention, U.S. Department of Justice, "Forming a Multi Disciplinary Team to investigate Child Abuse (Portable Guides to Investigating Child Abuse) 2000 some of the benefits of MDT's include:

- Less "system inflicted" trauma to children and families
- Better agency decision, including more accurate investigations and appropriate interventions
- Most efficient use of limited agency resources
- Better trained, more capable professionals
- More respect in the community, and less burn out among child abuse professionals

Outcome 2

The strategies identified to assist in a positive outcome for preserving the continuity of family relationships and cultural connections are (1) utilizing TDM's to identify relations and connections and (2) taking a more strident approach to inquiry regarding the cultural ties of native children in particular. Alpine County's child/youth population is comprised of nearly 40% Native American children, enrolled, and non-enrolled tribal members. It is of the utmost importance to the Washoe Community, and to native communities in general, to preserve their cultural heritage and support their children and youth in less than optimal situations or circumstances.

Since the Washoe Tribe obtained jurisdiction of Washoe children and any children residing on their land, Alpine County Health & Human Services and Washoe Tribal Social Services have not executed a Memorandum of Understanding. The Department Director has been working with the consulting company, Ashby & Associates for almost a year to obtain a Memorandum of Understanding with the Washoe Tribe regarding Child Welfare Services.

After the PQCR, ACHHS had made concerted efforts to work collaboratively with the Washoe community, especially Tribal Social Services. Washoe Tribal members participated extensively in the County Self Assessment process. With the assistance of American Reinvestment and Recovery Act (ARRA) funds ACHHS was able to provide all Tribal school age children with new school clothes and back packs filled with school

supplies prior to the first day of school. With ARRA funds the Washoe Tribe was able to retain and create 6 positions at the Woodfords Community.

D. CWSOIP Narrative

Alpine County Health & Human Services intends to spend CWSIOP funds on training for Differential Response, Family to Family Team Decision Making, Structured Decision Making and Multi Disciplinary Teams as indicated in the SIP as strategies to improve Outcomes.

CAPIT/CBCAP/PSSF Contact and Signature Sheet	
Period of Plan:	**10/22/10-10/22/13**
Date Submitted:	
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CAPIT/CBCAP/PSSF Contact and Signature Sheet (continued)

Submitted by:	**PSSF Collaborative Representative, if appropriate**
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Board of Supervisors (BOS) Approval	
BOS Approval Date:	12/7/10
Name:	Donald M. Jardine
Signature:	

Alpine County Health & Human Services
CAPIT/CBCAP/PSSF Plan

County SIP Core Team Composition

The Alpine County SIP Team is comprised of the following members:

- Phillip Bennett, Member, Alpine County Board of Supervisors
- Cherie Warhol, Alpine County Office of Education
- Lisa Fontana, Superintendent, Alpine County Office of Education
- John Fisher, Executive Director, Alpine County First Five
- Stacy Olson, Director, Alpine County Health & Human Services
- Kimi Johnson, Parent, Bear Valley Parents Group
- Jeff Gouveia, Parent, Bear Valley Parents Group
- David Hathaway, Social Worker, Alpine County Health & Human Services
- Sandy King, Social Worker, Alpine County Health & Human Services
- Nichole Williamson, Fiscal & Technical Specialist, Alpine County Health & Human Services
- Lynn Snyder, Home Visitor, Alpine Children's Center
- Lynette Bennett, Nurse, Alpine County Health & Human Services

Child Abuse Prevention Council

On March 24.2010, the Family Support Council Coordinator submitted a resignation letter effective July 1, 2010. Due to the resignation of the Coordinator, Alpine Health & Human Services took responsibility for the Child Abuse Prevention Council. On May 4, 2010, the Director of Health & Human Services, Stacy Olson, went before the Alpine County Board of Supervisor's to request approval for restructuring of the Child Abuse Prevention Council; the Board approved this request on May 4, 2010. On June 2, 2010 the Family Support Council met for the final meeting as the Child Abuse Prevention Council. Additionally, on June 2, 2010 Alpine County Health & Human Services hosted a community strategic planning session, facilitated by Brooke Allison, Sierra Sacramento Child Abuse Prevention Council Coordinator to determine the future of the Council. The purpose of the meeting was to explore how best to reorganize the CAPC to bring it into compliance with the State Department of Social Services, Office of Child Abuse Prevention requirements and guidelines. Below is a list of the meeting attendees:

- Stacy Olson, Director, Alpine County Health & Human Services

- Phillip Bennett, Alpine County Board of Supervisors
- Susan Lippman, Coordinator, Family Support Council
- Jennifer Kline, Program Coordinator, Alpine County Women's Center
- Tippy Smokey, Tribal TANF
- Kimi Johnson, Parent, Bear Valley Parents Group
- Jeff Gouveia, Parent, Bear Valley Parents Group
- John Fisher, Executive Director, Alpine County First Five
- Betty Craft, Mentor Coordinator, Tahoe Youth & Family Services
- David Hathaway, Social Worker, Alpine County Health & Human Services
- Leeanne Wagoner, Executive Director, Alpine County Women's Center
- Doug Rubaitus, Chief Probation Officer, Alpine County Probation Department
- Nichole Williamson, Fiscal & Technical Specialist, Alpine County Health & Human Services
- Lyn Snyder, Home Visitor, Alpine Children's Center
- Lisa Fontana, Superintendent, Alpine County Office of Education
- Cherie Warhol, Director, Alpine Early Learning Center
- Mary DiCario, Therapist, Alpine County Behavioral Health
- Shane Marquardt, Health Education Coordinator, Alpine County Health & Human Services
- Brooke Allison, Sierra Sacramento Child Abuse Prevention Council Coordinator

Concluding the meeting, Sierra Sacramento Child Abuse Prevention Council Coordinator, agreed to provide a summary of the meeting to the participants. Below is the summary in italics.

Child Abuse Prevention Council (CAPC) Functions

The CAPC functions as a somewhat independent entity within county government. As of November 2010, the Child Abuse Prevention Council is still called the Family Support Council as designated by the Alpine County Board of Supervisors. The intent is to ask the Board of Supervisors to change the designation to the Alpine County Child Abuse Prevention Council by the end of January 2011. Currently, the Council is functioning only as the Child Abuse Prevention Council and the Director of ACHHS will be requesting a change in designation to also act as the County Children's Trust Fund (CCTF) and Promoting Safe & Stable Families (PSSF) Collaborative in January 2011.

The primary goal of the CAPC is to serve as interagency coordinating council and regular forum for discussion of multi-disciplinary issues and challenges, and

collaborative problem-solving related to child abuse prevention, intervention and treatment. The Child Abuse Prevention Council (CAPC) will also provide public awareness, education, and training on the issue of child abuse and its prevention; and provide other child abuse prevention services as determined by Council and Alpine County Health & Human Services (ACHSS). The membership will be comprised of ACHHS Director, law enforcement, Washoe Tribal community, Alpine County Behavioral Health Services, Community-based organizations/service providers, Alpine County Office Education, parent/consumers, including one from Hung-a-lel-ti community, county government, including Board of Supervisors and Tribal Council. CAPC members will share the responsibility for taking and distributing minutes for each meeting, setting the agenda, distributing the agenda at least one week in advance of the meetings and ensuring follow-through and accountability on commitments. As of 11/8/10 the Council has decided not to elect officers, rather for all Council members to share the duties. All Board members will commit to attending the meetings on a regular basis. If a member cannot attend, his/her designee will attend instead. The meetings will occur the 1st Wednesday of every month 1 p.m.-3 p.m. Additionally, the Council will be designated by the Alpine County Board of Supervisors as Alpine County's Children's Trust Fund (CCTF) and the Promoting Safe & Stable Families Collaborative (PSSF). After the Council is designated as the CCTF and PSSF Collaborative it will be structured to fulfill the responsibilities.

ACHHS will administer all grants/subcontracts, complete all information required by the California Department of Social Services and share information regarding grantee services on a quarterly basis. ACHHS will be responsible for collection and publication for all information required by the County Children's Trust Fund. The information will be published through the Alpine County Board of Supervisors minutes and via ACHHS website. Additionally, ACHSS will provide on-going support to the CAPC including, but not limited to, office supplies, copying, postage, email distribution, and facilities. The CAPC will assist ACHHS with the development and implementation of the county's SIP, 3-year Plan and other plans for submission to Office of Child Abuse Prevention (OCAP), and will receive from ACHHS quarterly reports on progress of grantees and outcomes achieved.

Funding for Child Abuse Prevention Council:

Fund	Dollar Amount
CAPIT	$0
CBCAP	$0
PSSF Family Support	$0
CCTF	$0
Kids Plate	$28.83
Other (In kind support from ACHHS)	$1000

D. Children's Trust Fund

The Alpine County Child Abuse Prevention Council will act as the CCTF Commission for the county. Currently, Alpine County is not receiving any funding from the fees from birth certificates. Alpine County does not have a hospital, however there are home births. In 1983 the Alpine County Board of Supervisors passed a resolution to return all birth certificate revenue to the state Trust Fund because the amount was minimal. However, ACHHS is currently researching the process to retain any birth certificate funding eligible for the Alpine County Children's Trust Fund.

Alpine County Health & Human Services (ACHHS) has oversight of the Community Based Child Abuse Prevention (CBCAP) funds allocated to Alpine County. ACHHS will ensure state and federal requirements for CBCAP funds are met.

E. Parent Consumers

Currently and for the past year, the Alpine County Child Abuse Prevention Council has had a parent from the Bear Valley Parent's Group, which is funded with CBCAP funds, on the Council. However, the parent is not a former consumer of Child Welfare Services. Since Alpine County has not had any substantiated referrals for child abuse/neglect in several years, it has been difficult to recruit a consumer. This year it is a priority if Alpine County Health & Human Services to recruit a parent who has received services from one of our subcontractors, Tribal Social Services, or is a former CalWorks recipient.

In January 2010, the Alpine Health & Human Services CAPC liaison attended the Office of Child Abuse Prevention sponsored Parents Anonymous training. As of November 2010, the Parent position on the Council is still vacant. If the position is filled

by the Parents Anonymous conference in January 2011, financial support will be provided for the Parent Representative to attend the conference. All members of the Child Abuse Prevention Council, including Parent Representatives, are involved in the planning, implementation, and evaluation of funded programs. ACHHS intends to provide financial support for parent participation, through childcare, transportation, trainings, and travel.

F. The Designated Public Agency

Alpine County Health & Human Services is the agency designated by the Board of Supervisors to administer and monitor the CAPIT/CBCAP/PSSF programs.

G. The role of the CAPIT/CBCAP/PSSF Liaison

Fiscal & Technical Specialist position at Alpine County Health & Human Services is the CAPIT/CBCAP/PSSF Liaison. This position is directly supervised by the Director of Health & Human Services and is responsible for program coordination; collection of data from subcontractor; compiling and analyzing subcontractor data; and preparing and submitting required reports to CDSS. Additionally, the Fiscal & Technical Specialist is responsible for contract management with the subcontractors.

The Fiscal & Technical Specialist is also ACHHS liaison to the Child Abuse Prevention Council. The position will also be responsible for dissemination of prevention information and activities to the Child Abuse Prevention Council and other entities in the county.

H. Fiscal Narrative

Historically, the Family Support/Child Abuse Prevention Council has been responsible for all activities associated with CAPIT/CBCAP/PSSF requirements. In February 2010, Alpine County Health & Human Services took responsibility for all CAPIT/CBCAP/PSSF activities. ACHHS is responsible for tracking, storing and disseminating separate CAPIT/CBCAP/PSSF fiscal data as required. The funds are maintained by the Alpine County Auditor's Office. All expenditures are approved by ACHHS and the information is traced via funding source in an Excel spreadsheet by ACHHS Account Clerk. All expenditures are approved by the Fiscal & Technical Specialist and the Director.

Funding is leveraged by awarding a blend of CAPIT and CBCAP funds to organizations whose mission is to provide child abuse/neglect services. The organizations are required in the Request for Proposal to state that the funds will supplement, not supplant other state and local public funds and services.

I. Local Agencies – Request for Proposal

Alpine County Health & Human Services (ACHHS) uses a competitive Request for Proposal Process to select and fund the CAPIT/CBCAP/PSSF programs. Priority is given to private nonprofit agencies with programs that serve the needs of children at risk of abuse or neglect and that have demonstrated effectiveness in prevention or intervention. Request for Proposals require that agencies eligible for funding demonstrate broad based community support t by providing letters of support from community agencies and at least one local public agency. Additionally, agencies must not duplicate services to children at risk of abuse and/or neglect and are based on the needs of children at risk and are supported by a local public agency. All funded projects must be culturally and linguistically appropriate for the population served. Programs on the Western slope of the Sierra's must ensure that services will be provided to Washoe Tribal members and other minority populations. All funded projects must clearly be related to the needs of children, especially those 14 years of age and under. ACHHS complies with federal requirements to ensure that funds are not awarded to programs that have been suspended or debarred from receiving federal funds through the utilization of http://www.epls.gov. All subcontractors must ensure the capability to transmit data electronically. Training and technical assistance will be provided by ACHHS to all nonprofit organizations that provide services. As of November 2010, the RFP has not been issued. It is anticipated that the RFP will be available for public distribution by February 28, 2011. In response to the RFP successful grantees will develop program outcome goals which will be reported to ACHHS and reportable to CDSS to determine how effectively the programs are engaging families and the impact the programs have on families.

Organizations that provide CAPIT services must ensure that priority will be given to children who are at high risk of abuse/neglect, especially children who are served by ACHHS welfare department and those referred for services by legal, medical, or social

services agencies. All CAPIT funded organizations are required to provide a ten percent cash or in-kind match, using non CDSS funds.

J. CBCAP Outcomes

ACHHS will evaluate CBCAP programs for the following outcomes:

Engagement Outcomes will be measured by the subcontractor tracking the number of clients that enroll and continue to participate in a program each month and reporting to ACHHS quarterly.

Short Term Outcomes will be measured by the subcontractor reporting quarterly using the outcomes in the logic mode, which is a required component of the subcontractor's Scope of Work and contract.

Intermediate Outcomes will be measured by the logic model.

Long Term Outcomes will be measured based on referrals to the child welfare system.

K. Peer review

At this time ACHHS does not intend to utilize a peer review process, due to Alpine County's geographic isolation and difficulty traveling among communities.

L. Service Array

ACHHS gives priorities to services that compliment not duplicate other services in the county. Subcontractors are required to work with public and other private non-profit organizations to coordinate services.

M. CAPIT/CBCAP/PSSF Service and Expenditure Summary

See Attachments

CAPIT/CBCAP/PSSF Programs

Services funded with Child Abuse Prevention Intervention & Treatment (CAPIT)/ Community Based Child Abuse Prevention Programs (CBCAP) and Promoting Safe & Stable Families include parent education, child care, after school care, homemaking and demonstration and family violence prevention. CAPIT/CBCAP/PSSF services are coordinated with other services in the County to provide coordinated services and avoid duplication of services. The services to be funded with CAPIT/CBCAP/PSSF funds

were chosen through evaluation of the community Needs Assessment, CSA, and the SIP Team. The chart below summarizes the results from the Needs Assessment:

	Numerator	Percentage
What resources are needed in the community to help parents raise children?		
Infant Parenting classes	15	60.00%
Age 1-5 Parenting classes	14	56.00%
Age 6-11 Parenting class	13	52.00%
Age 12-17 Parenting class	11	44.00%
Other	1	4.00%
Dental*	1	4.00%
Parents must learn the need to protect their children*	1	4.00%
Prenatal class*	1	4.00%
How to prepare children for school*	1	4.00%
What types of services would be helpful in this community?		
Library of Materials	5	20.00%
Nutrition Classes	12	48.00%
Substance Abuse Services	11	44.00%
Literacy Classes	4	16.00%
Child Care	8	32.00%
After school Programs	18	72.00%
Support Groups	3	12.00%
Counseling in the schools	9	36.00%
Family services in the home	3	12.00%
Summer program*	1	4.00%
Weekend childcare options*	1	4.00%
Marriage services*	1	4.00%
Shaken baby*	1	4.00%
What services would be helpful for families in crisis?		
Counseling for low income families	12	48.00%
After school Programs for children	11	44.00%
After school Programs for teens	9	36.00%
Parent Class	7	28.00%
Parent Support Group	7	28.00%
Fetal Alcohol Spectrum*	1	4.00%
What are the greatest needs of young children and their families in Alpine County?		
Health Services for teens	4	16.00%
health services for children	5	20.00%

Mental Health Services	8	32.00%
Substance Abuse Services	8	32.00%
Child Care	18	72.00%
Parenting Skills	6	24.00%
Safety	3	12.00%
social programs, dance, music, skit nights*	1	4.00%
helping our kids realize their potential*	1	4.00%
enrichment programs*	1	4.00%
How to speak out & not be scared*	1	4.00%
Please indicate which of these occur in your community?		
Child Neglect	20	80.00%
Domestic Violence	15	60.00%
Child Physical Abuse	13	52.00%
Child Sexual Abuse	11	44.00%
Adult Substance Abuse	21	84.00%
Youth Substance Abuse	13	52.00%
Lack of Supervision of Children	21	84.00%
Pregnant women using drugs or alcohol	15	60.00%
Parents using drugs with kids in home	1	4.00%

The Needs Assessment results were utilized by the System Improvement Team Core Member group to determine the services to be offered utilizing Child Abuse Prevention Intervention & Treatment (CAPIT)/Community Based Child Abuse Prevention (CBCAP)/Promoting Safe & Stable Families (PSSF) funds. Areas identified in the Need Assessment which will be addressed through the funded programs include: parenting classes, after school programs, and child care. Issues to be addressed through the programs include child neglect, domestic violence, child physical abuse, child sexual abuse, lack of supervision of children and parents using drugs in the home. Parent Education will be provided through the Positive Indian Parenting (PIP), funded with CAPIT and PSSF funds, and Nurturing Parenting program, funded with CBCAP funds.

The target population of the PIP program is Native American families with children with a high risk of abuse/neglect, and is available for families with special needs children. Through the Positive Indian Parenting Program caregivers will be provided parent education and support. Positive Indian Parenting is designed by the National Indian Child Welfare Association and provides a culturally appropriate

approach. The program includes traditional Indian child rearing approaches, combines traditional approaches with modern skills. The program utilizes traditional teaching methods such as storytelling, cradleboards, harmony, lessons from nature, and use of praise. The program also emphasizes abstaining from drugs and alcohol while pregnant. Families who are involved in the Child Welfare System will be referred to the Positive Indian Parenting program which will provide the following Promoting Safe & Stable Families services: pre-placement preventative services, parent education, including pre-adoptive and post adoptive parenting education.

The Nurturing Parenting Program target population is families, Anglo and Native American who are at risk or experiencing family violence. . The program is comprised of six, 60 to 90 minute home visit with areas addressed including Nurturing Parenting philosophy, cultural parenting traditions, violent relationships, growth and development of children, managing stress and anger, and alternatives to spanking. Through the Nurturing Parenting program families will also be provided information and referral and voluntary home visiting.

Child care will be provided to infants and toddlers at high risk for abuse/neglect, but are too young to qualify to state preschool. While enrolled in, the infant/toddlers will receive developmental assessments and screenings; and parents will receive parent education and support. Children with special needs will be given priority for childcare, as special needs children are at higher risk of abuse/neglect than non special needs children. The program will be available to the Washoe Tribal community. Through the child care program families will receive information and referral, and all children will receive assessment through a developmental screening tool.

After school care will be provided through CBCAP funds to isolated community's that would not have child care without funding form ACHHS. The targeted population is children that are under the age of fourteen and are at risk of being left home alone while their parents are at work.

Homemaker and demonstration services will be provided utilizing CAPIT funds to isolated families with children under the age of fourteen that are at risk for child abuse/neglect. Services to be provided include information and referral, budgeting,

nutrition education, and literacy education. The program will be available to the Washoe Tribal community.

Alpine County Health & Human Services
SIP Component Template

Outcome/Systemic Factor: No Recurrence of Maltreatment (1A)

County's Current Performance: No data

Improvement Goal 1.0 Alpine County will maintain a No Recurrence Rate of 95%, which is above the National Standard of 94.6%.

Strategy 1. Develop a Policies & Procedures Manual for Child Welfare Services based on Division 31 Regulations.	☐ CAPIT ☐ CBCAP ☐ PSSF ☒ N/A	**Strategy Rationale:** The development of a Policies & Procedures Manual based on Division 31 Regulations will provide a consistent practice in Child Welfare Services.	

Milestone	Timeframe	Assigned to
1.1.1 Develop a Policy & Procedure Manual based on Division 31 Regulation for Child Welfare Services.	**Goal Timeframes** Completed by 6/30/11	Supervisor & CPS Social Workers

Strategy 2 All components of Structured Decision Making will be utilized by Child Welfare Services social workers.	☐ CAPIT ☐ CBCAP ☐ PSSF ☒ N/A	**Strategy Rationale** The use of all components of Structured Decision Making on a consistent basis by social workers will ensure that the risk issues have been addressed and resolved to ensure the continued safety of children in the home.	

Milestone	Timeframe	Assigned to
1.2.1 Ensure all staff are trained on all aspects of Structured Decision Making.	**Goal Timeframes** 3/11/11	CPS Social Workers ACHHS Director
1.2.2 100% of referrals scored as "Very High" or "High" risk levels as a result of SDM will result in CPS opening a case. . If discretionary overrides are performed the resulting risk level score will be used to make a referral determination. If a case is not opened, then the narrative in the case plan must provide a logical explanation. .	4/11/11	CPS Social Workers ACHHS Director

1.2.3 100% of response priority trees completed.	10/22/11	CPS Social Workers ACHHS Director
1.2.4 100% or Family Risk Assessment completed per Policies & Procedures.	10/22/11	CPS Social Workers ACHHS Director
1.2.5 100% of narratives will be consistent with Safety Assessment Tools.	10/22/11	CPS Social Workers ACHHS Director

Strategy 3
Implement the Differential Response Program

- ☐ **CAPIT**
- ☐ **CBCAP**
- ☐ **PSSF**
- ☒ **N/A**

Strategy Rationale
Providing clients with services through Differential Response is expected to assist clients with the provision of services to assist the resolution of family issues that place children at risk for abuse and neglect.

Milestone	Timeframe	Assigned to
	Goal Timeframes	
1.3.1 Develop Differential Response protocols.	6/22/11	CPS Social Workers ACHHS Director
1.3.2 Ensure all staff and community partners are trained on the Differential Response program and protocols.	9/22/11	CPS Social Workers ACHHS Director
1.3.3 Implement and monitor Differential Response program to ensure the implementation is in accordance with the protocols.	11/22/11 & ongoing	CPS Social Workers ACHHS Director

Strategy 4 Utilize the Family Decision Making model.	☐ CAPIT ☐ CBCAP ☐ PSSF ☒ N/A	Strategy Rationale Including parents and children (when appropriate) when making referrals and creating case plans will empower families in the Child Welfare Services process with the goal of increased engagement with social workers and other service providers.

Milestone	Timeframe	Assigned to
1.4.1 Develop a protocol for a Family Decision Making for Child Protective Services referrals.	**Goal Timeframes** 6/22/11	CPS Social Workers ACHHS Director
1.4.2 Train staff and other service providers on Family Decision Making protocols.	8/22/11	CPS Social Workers ACHHS Director
1.4.3 Implement and monitor Family Decision Making protocols.	10/22/11 & ongoing	CPS Social Workers ACHHS Director

Strategy 5 Develop a Multi Disciplinary Team	☐ CAPIT ☐ CBCAP ☐ PSSF ☒ N/A	Strategy Rationale Developing and implementing a Multi Disciplinary Team will allow Child Protective Services and other Child Welfare Services providers to improve communication and information sharing with the goal that clients will receive improved and coordinated services.

Milestone	Timeframe	Assigned to
1.5.1 Develop a protocol for a Multi Disciplinary Team.	**Goal Timeframes** 4/22/11	CPS Social Workers ACHHS Director
1.5.2 Train staff and other services providers on Multi Disciplinary Team protocols.	**Goal Timeframes** 6/22/11	CPS Social Workers ACHHS Director
1.5.3 Implement a Multi Disciplinary Team and monitor protocols.	**Goal Timeframes** 8/22/11 & ongoing	CPS Social Workers ACHHS Director

Describe any additional systemic factors needing to be addressed that support the improvement plan goals. Encourage community partners to participate in a Multi Disciplinary Team, especially Washoe Tribal Social Services. Encourage the provision of evidence based services, especially for families with referrals to CPS.
Describe educational/training needs (including technical assistance) to achieve the improvement goals. Structured Decision Making training. Differential Response training. Family Decision Making training. Multi Disciplinary Team training.
Identify roles of the other partners in achieving the improvement goals. Participation in a Multi Disciplinary Team. Provide evidence based programs to children and families, especially families who have a CPS referral.
Identify any regulatory or statutory changes needed to support the accomplishment of the improvement goals. An Memorandum of Understanding between Alpine County Health & Human Services and the Washoe Tribe regarding jurisdiction and services to Washoe and non Washoe Native American children.

Alpine County Health & Human Services
SIP Component Template

Outcome 2
Permanency 2 The continuity of family relationships and connections is preserved for children, 4E The rate of IQWA placements

County's Current Performance: No data

Improvement Goal 2.0 100% of all Native American children placed in out-of-home care will be identified as Native American and placed with the appropriate tribe within one month.

Strategy	Funding	Strategy Rationale
Strategy 2.1 Native American children will be identified and placed in Indian Child Welfare Act preferred placements.	☐ CAPIT ☐ CBCAP ☐ PSSF ☒ N/A	**Strategy Rationale** Placing Native American children in Indian Child Welfare Act preferred placements ensures the child's heritage and culture is protected.

Milestone	Timeframe	Assigned to
2.1.1 80% of Native American children are appropriately identified and placed in an IQWA preferred placement	**Goal Timeframes** 10/22/11	CPS Social Workers ACHHS Director
2.1.2 90% of Native American children are appropriately identified and placed in an IQWA preferred placement	**Goal Timeframes** 10/22/12	CPS Social Workers ACHHS Director
2.1.3 100% of Native American children are appropriately identified and placed in an IQWA preferred placement	**Goal Timeframes** 10/22/13	CPS Social Workers ACHHS Director

Strategy	Funding	Strategy Rationale
Strategy 2.2 Conduct a Team Decision Making utilizing the Family to Family model session subsequent to all placements.	☐ CAPIT ☐ CBCAP ☐ PSSF ☒ N/A	**Strategy Rationale.** Involving families and communities in the decision making process will identify any resources, cultural or otherwise, that may not have been identified by Child Welfare Services staff.

Milestone	Timeframe	Assigned to
2.2.1 100% of all families receive a Team Decision Making session utilizing the Family to Family model prior to placement.	**Goal Timeframes** 10/22/11	CPS Social Workers ACHHS Director

Strategy	Funding	Strategy Rationale
Strategy 2. 3 A formal inquiry with intra-national registries will occur within	☐ CAPIT ☐ CBCAP	**Strategy Rationale**

10 days of the local inquiry	☐ PSSF ☒ N/A	A more comprehensive inquiry may be necessary to identify the child's heritage.	
Milestone **2.3.1** 100% of inquiries are posed within 10 days of local inquiry	**Timeframe** **Goal Timeframes** 10/22/11	**Assigned to**	CPS Social Workers ACHHS Director

Describe educational/training needs (including technical assistance) to achieve the improvement goals. None
Identify roles of the other partners in achieving the improvement goals. Assistance from Washoe Tribe identifying children as Washoe or non Washoe.
Identify any regulatory or statutory changes needed to support the accomplishment of the improvement goals. None

COUNTY OF ALPINE
Health and Human Services
Stacy Olson, Director

System Improvement Planning Committee
2010

Phillip Bennett, Member, Alpine County Board of Supervisors
Cherie Warell, Alpine County Office of Education
Lisa Fontana, Superintendent, Alpine County Office of Education
John Fisher, Executive Director, Alpine County First Five
Stacy Olson, Director, Alpine County Health & Human Services
Kimi Johnson, Parent, Bear Valley Parents Group
Jeff Gouveia, Parent, Bear Valley Parents Group
David Hathaway, Social Worker, Alpine County Health & Human Services
Sandy King, Social Worker, Alpine County Health & Human Services
Nichole Williamson, Fiscal & Technical Specialist, Alpine County Health & Human Services
Lynn Snyder, Home Visitor, Alpine Children's Center
Lynette Bennett, Nurse, Alpine County Health & Human Services

75 Diamond Valley Road, Markleeville, CA 96120 (530) 694-2235 / Fax (530) 694-2252
Internet Address: http://www.alpinecountyca.gov

COUNTY OF ALPINE
Health and Human Services
Stacy Olson, Director

Child Abuse Prevention Council/Promoting Safe & Stable Families Collaborative/Childrens Trust Fund Commission

Jennifer Kline, Alpine County Women's Center

Phillip Bennett, Board of Supervisors

Tracy Cassity, Alpine County Behavioral Health Services

John Crawford, Alpine County Sheriff

Stacy Olson, Alpine County Health & Human Services

Doug Rublaitus, Alpine County Probation Department

Lisa Fontanta, Alpine County School District

Debbie Centanni, Woodfords Indian Education Center

75 Diamond Valley Road, Markleeville, CA 96120 (530) 694-2235 / Fax (530) 694-2252
Internet Address: http://www.alpinecountyca.gov

Appendix D: BOS Notice of Intent

STATE OF CALIFORNIA – HEALTH AND HUMAN SERVICES AGENCY CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

NOTICE OF INTENT
CAPIT/CBCAP/PSSF PROGRAM CONTRACTS
FOR ALPINE **COUNTY**

PERIOD OF PLAN (MM/DD/YY): 10/22/10 **THROUGH (MM/DD/YY)** 10/22/13

The undersigned confirms that the county intends to contract, or not contract with public or private nonprofit agencies, to provide services in accordance with Welfare and Institutions Code **(W&I Code Section 18962(a)(2)).**

In addition, the undersigned assures that funds associated with Child Abuse Prevention, Intervention and Treatment (CAPIT), Community Based Child Abuse Prevention (CBCAP), and Promoting Safe and Stable Families (PSSF) will be used as outlined in statute.

The County Board of Supervisors designates ALPINE COUNTY HEALTH & HUMAN SERVICES as the public agency to administer CAPIT and CBCAP.

W&I Code Section 16602 (b) requires that the local Welfare Department shall administer PSSF. The County Board of Supervisors designates ALPINE COUNTY HHS as the public agency to administer PSSF.

Please check the appropriate box.

[X] The County intends to contract with public or private nonprofit agencies to provide services.

[ ] The County does not intend to contract with public or private nonprofit agencies to provide services and will subcontract with _____ County to provide administrative oversight of the projects.

In order to receive funding, please sign and return the Notice of Intent with the County's System Improvement Plan:

California Department of Social Services
Office of Child Abuse Prevention
744 P Street, MS 8-11-82
Sacramento, California 95814

County Board of Supervisors Authorized Signature — Date: 1/26/2011

Print Name: DONALD M. JARDINE — Title: CHAIR

Three-year CAPIT/CBCAP/PSSF Services and Expenditure Summary
CBCAP Programs, Activities and Goals
Worksheet 3

(1) COUNTY: Alpine **(2) YEAR:** 1

Line No.	Title of Program/Practice	Unmet Need	Public Awareness, Brief Information or Information Referral	CBCAP Direct Service Activity: Voluntary Home Visiting	Parenting Program (Classes)	Parent Mutual Support	Respite Care	Family Resource Center	Family Support Program	Other Direct Service	Other Direct Service Activity (Provide Title)	Logic Model Exists	Logic Model Will be Developed	EBP / EIP (Identify Level): Program Lacking support	Emerging & Evidence Informed Programs & Practices	Promising Programs & Practices	Supported	Well Supported	County has documentation on file to support Level selected	Goal
A	B	C	D	E1	E2	E3	E4	E5	E6	E7	F	G1	G2	H1	H2	H3	H4	H5	I	J
3	After school care	After school programs page 12 of CSA								x			x	X						Children and Youth Are Nurtured, Safe and Engaged
4	Nurturning Parenting	Domestic violence page 12 of CSA	x	x						x			x				X			Identified Families Access Services and Supports
2	Child care for at risk infants & toddlers	Child care page 11 of CSA								x				X						Children and Youth Are Nurtured, Safe and Engaged

(1) COUNTY: Alpine (2) YEAR: 2 & 3

Line No.	Title of Program/Practice	Unmet Need	Public Awareness, Brief Information or Information Referral	CBCAP Direct Service Activity: Voluntary Home Visiting	Parenting Program (Classes)	Parent Mutual Support	Respite Care	Family Resource Center	Family Support Program	Other Direct Service	Other Direct Service Activity (Provide Title)	Logic Model Exists	Logic Model Will be Developed	EBP / EIP (Identify Level): Program Lacking support	Emerging & Evidence Informed Programs & Practices	Promising Programs & Practices	Supported	Well Supported	County has documentation on file to support Level selected	Goal
A	B	C	D	E1	E2	E3	E4	E5	E6	E7	F	G1	G2	H1	H2	H3	H4	H5	I	J
3	After school care	After school programs page 12 of CSA								x			x	X						Children and Youth Are Nurtured, Safe and Engaged
4	Nurturing Parenting	Domestic violence page 12 of CSA	x	x						x			x				X			Identified Families Access Services and Supports
2																				

Three-year CAPIT/CBCAP/PSSF Services and Expenditure Summary
Proposed Expenditures
Worksheet 1

(1) COUNTY: Alpine **(2) PERIOD OF PLAN:** 10/22/10 **thru** 10/22/13 **(3) YEAR:** 1

(4) FUNDING ESTIMATES — CAPIT: $60,000 **CBCAP:** $36,031.00 **PSSF:** $10,000.00 **OTHER:**

Line No.	Title of Program / Practice	SIP Strategy No., if applicable	Name of Service Provider, if available	CAPIT	CBCAP				PSSF						OTHER SOURCES	NAME OF OTHER	TOTAL
										From Column H							
				Dollar amount that will be spent on CAPIT Direct Services	Dollar amount that will be spent on CBCAP Direct Services	Dollar amount that will be spent on CBCAP Infra Structure	Dollar amount that will be spent on Public Awareness, Brief Information or Referral Activities	Dollar amount of CBCAP allocation to be spent on all CBCAP activities — sum of columns F1, F2, F3	Dollar amount of PSSF allocation that will be spent on PSSF activities — sum of columns G2, G3, G4, G5	Dollar amount of Column G1 that will be spent on Family Preservation	Dollar amount of Column G1 that will be spent on Family Support	Dollar amount of Column G1 that will be spent on Time-Limited Reunification	Dollar amount of Column G1 that will be spent on Adoption Promotion & Support		Dollar amount that comes from other sources	List the name(s) of the other funding source(s)	Total dollar amount to be spent on this Program / Practice — sum of columns E, F4, G1, H1
A	B	C	D	E	F1	F2	F3	F4	G1	G2	G3	G4	G5		H1	H2	I
1	Positive Indian Parenting		Pending RFP	$10,000				$0	$10,000	$3,000	$3,000	$2,000	$2,000				$20,000
2	Child Care for at risk infant & toddlers		Pending RFP	$30,000	$6,031			$6,031	$0								$36,031
3	After school child care		Pending RFP		$20,000			$20,000	$0								$20,000
4	Nurturing Parenting		Pending RFP		$13,000			$13,000	$0								$13,000
5	Homemaker & demonstration services		Pending RFP	$20,000				$0	$0								$20,000
6								$0	$0								$0
7								$0	$0								$0
8								$0	$0								$0
9								$0	$0								$0
10								$0	$0								$0
11								$0	$0								$0
12								$0	$0								$0
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17								$0	$0								$0
20								$0	$0								$0
21								$0	$0								$0
22								$0	$0								$0
23								$0	$0								$0
24								$0	$0								$0
25								$0	$0								$0

Three-year CAPIT/CBCAP/PSSF Services and Expenditure Summary
PSSF Program, Activities and Goals
Worksheet 4

(1) COUNTY: Alpine **(2) YEAR:** 1, 2 & 3

Line No.	Title of Program/Practice	Unmet Need	PSSF Family Preservation							PSSF Family Support Services (Community Based)								Time Limited Family Reunification Services							Adoption Promotion and Support Services					Other Direct Service Activity (Provide Title)	Goals
			Preplacement Preventive Services	Services Designed for Child's Return to their Home	After Care	Respite Care	Parenting Education & Support	Case Management Services	Other Direct Service	Home Visitation	Drop-in Center	Parent Education	Respite Care	Early Development Screening	Transportation	Information & Referral	Other Direct Service	Counseling	Substance Abuse Treatment Services	Mental Health Services	Domestic Violence	Temporary Child Care/ Crisis Nurseries	Transportation to / from Services / Activities	Other Direct Service	Pre-Adoptive Services	Post-Adoptive Services	Activities to Expedite Adoption Process	Activities to Support Adoption Process	Other Direct Service		
A	B	C	D1	D2	D3	D4	D5	D6	D7	E1	E2	E3	E4	E5	E6	E7	E8	F1	F2	F3	F4	F5	F6	F7	G1	G2	G3	G4	G5	H	I
	Positive Indian Parenting	Parenting classes page 11 of CSA	X									X												X	X	X			X		Identified Families Access Services and Supports

(1) COUNTY: Alpine (2) PERIOD OF PLAN: 10/22/10 thru 10/22/13 (3) YEAR: 2 & 3

(4) FUNDING ESTIMATES — CAPIT: $60,000 CBCAP: $30,031.00 PSSF: $10,000.00 OTHER:

Line No.	Title of Program / Practice	SIP Strategy No., if applicable	Name of Service Provider, if available	CAPIT	CBCAP				PSSF					OTHER SOURCES	NAME OF OTHER	TOTAL
										From Column H						
				Dollar amount that will be spent on CAPIT Direct Services	Dollar amount that will be spent on CBCAP Direct Services	Dollar amount that will be spent on CBCAP Infra Structure	Dollar amount that will be spent on Public Awareness, Brief Information or Referral Activities	Dollar amount of CBCAP allocation to be spent on all CBCAP activities — sum of columns F1, F2, F3	Dollar amount of PSSF allocation that will be spent on PSSF activities — sum of columns G2, G3, G4, G5	Dollar amount of Column G1 that will be spent on Family Preservation	Dollar amount of Column G1 that will be spent on Family Support	Dollar amount of Column G1 that will be spent on Time-Limited Reunification	Dollar amount of Column G1 that will be spent on Adoption Promotion & Support	Dollar amount that comes from other sources	List the name(s) of the other funding source(s)	Total dollar amount to be spent on this Program / Practice — sum of columns E, F4, G1, H1
A	B	C	D	E	F1	F2	F3	F4	G1	G2	G3	G4	G5	H1	H2	I
1	Positive Indian Parenting		Pending RFP	$10,000				$0	$10,000	$3,000	$3,000	$2,000	$2,000			$20,000
2	Child Care for at risk infant & toddlers		Pending RFP	$30,000				$0	$0							$30,000
3	After school child care		Pending RFP		$20,031			$20,031	$0							$20,031
4	Nurturing Parenting		Pending RFP		$10,000			$10,000	$0							$10,000
5	Homemaker & demonstration services		Pending RFP	$20,000				$0	$0							$20,000
6								$0	$0							$0
7								$0	$0							$0
8								$0	$0							$0
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37								$0	$0							$0
38								$0	$0							$0
39								$0	$0							$0
40								$0	$0							$0
Totals				$60,000	$30,031	$0	$0	$30,031	$10,000	$3,000	$3,000	$2,000	$2,000	$0	$0	$100,031

Three-year CAPIT/CBCAP/PSSF Services and Expenditure Summary
CAPIT Programs, Activities and Goals
Worksheet 2

(1) COUNTY: Alpine **(2) YEAR:** 1, 2 & 3

Line No.	Title of Program/Practice	Unmet Need	CAPIT Direct Service Activity														Other Direct Service Activity (Provide Title)	Goal
			Family Counseling	Parent Education & Support	Home Visiting	Psychiatric Evaluation	Respite Care	Day Care/ Child Care	Transportation	MDT Services	Homemakers Teaching & Demonstrating	Family Workers	Temporary In Home Caretakers	Health Services	Special Law Enforcement	Other Direct Service		
A	B	C	D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	D11	D12	D13	D14	E	F
1	Positive Indian Parenting	Parenting classes page 11 of CSA		X														Identified Families Access Services and Supports
2	Child care for at risk infants & toddlers	Child care page 11 & 12 of CSA						X										Children and Youth Are Nurtured, Safe and Engaged
5	Homemaker & demonstration services	Parent Support page 12 of CSA		X	X				X		X							Families Are Strong and Connected

APPROVED AS SUBMITTED 12-21-10

BOARD OF SUPERVISORS
ALPINE COUNTY
County Administrative Office Building
Post Office Box 158
Markleeville, California 96120
Telephone (530) 694-2281

MINUTES
December 7, 2010

1. **CALL TO ORDER – REGULAR MEETING**
Chair Donald M. Jardine called the regular meeting to order at 8:30 a.m. with Supervisors Donald M. Jardine, Henry C. Veatch, Phillip D. Bennett, Terry Woodrow and Tom Sweeney present.

2. **CLOSED SESSION**
Chair Jardine announced that the Board would adjourn to closed session to discuss the following items.

Upon reconvening from closed session, Chair Jardine announced the Board had been in closed session and gave the following report.

2.1 **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GC 54954.5 AND 54957.**

Information given.

3. **ADJOURN TO ANY OF THE FOLLOWING AGENCIES FOR WHICH THE BOARD OF SUPERVISORS SITS AS OFFICERS: BOARD OF EQUALIZATION, LOCAL TRANSPORTATION COMMISSION, WATER AGENCY.**
None

4. **RECONVENE REGULAR MEETING-PLEDGE OF ALLEGIANCE**
Chair Jardine reconvened the regular meeting at 9:00 a.m. with Supervisors Donald M. Jardine, Henry C. Veatch, Phillip D. Bennett, Terry Woodrow, and Tom Sweeney present.

5. **ORAL COMMUNICATION – GENERAL PUBLIC COMMENT**
This portion of the meeting is an opportunity for members of the public to address the Board of Supervisors on subjects relating to County business. No action can be taken on matters not listed on the agenda.

Woodfords Volunteer Fire Department Update: Volunteer Mike Gard reported a Christmas Party would be held at the Woodfords Fire House on 12/8 at 6:00 p.m.

6. **DEPARTMENT ANNOUNCEMENTS**

Auditor/Controller Update: Auditor/Controller Randi Makley reported that the Budget had been published on the County website; a Treasury Oversight Committee meeting was held on 12/2.

7. **BOARD MEMBERS ANNOUNCEMENTS OR REPORTS**

Supervisor District 1 Donald M. Jardine attended a California Regional Water Quality Control Board Lahonton Region meeting on 11/16; Historical Society meeting on 11/18; Treasury Oversight Committee meeting on 12/2; would attend a Woodfords Volunteer Fire Department meeting on 12/8; announced that Diamond Valley School would hold their Christmas Program on 12/15; Rancher Ted Bacon had passed way.

Supervisor District 2 Henry C. Veatch attended a United Blood Service Luncheon that honored his wife Edie on 11/15; Great Basin Unified Air Pollution Control District meeting on 12/6.

Supervisor District 3 Phillip D. Bennett attended the CSAC Annual Conference on 11/15; Mental Health Board meeting on 11/29; Courthouse tree lighting on 12/3; First 5 meeting on 12/6.

Supervisor District 4 Terry Woodrow attended 2013 California Water Plan Advisory Committee meeting on 12/9; CSAC Annual Conference on 11/15; CSAC Board of Directors meeting on 11/18; Calaveras Fire Safe Council meeting on 11/23; Central Sierra Economic Development District meeting on 12/1; First 5 meeting on 12/6; would attend a Mountain Valley EMS meeting on 12/15; CSA #1 meeting on 12/15; Bear Valley School Christmas Program on 12/15; Central Sierra Child Support Agency Board of Directors meeting on 12/15; reported Bruce Orvis Sr. passed away and a memorial service would be held at UOP sometime in January.

Supervisor District 5 Tom Sweeney attended a District 5 meeting on 11/13; CSAC Annual conference on 11/15; Special Board meeting on 11/30; Treasury Oversight Committee meeting on 12/2; Carson Water Subconservancy meeting on 12/3; Courthouse Tree Lighting on 12/3; Great Basin Unified Air Pollution Control District meeting on 12/6.

8. CONSENT AGENDA

Matters that are routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately.

Chair Jardine asked if there were any public comments on any consent agenda items and there was none.

MOTION Veatch/SECOND Woodrow approving the consent agenda as follows:

8.1 Special meeting minutes of 11/30/2010.

8.2 County claims.

8.3 Transfer $1000 from Accumulated Capital Outlay to Buildings and Grounds for the purpose of paying for electrician services to install exterior lighting at the Courthouse. The specific transfer is $1000 from 260-58000-806 (ACO - Fixed Assets, Courthouse) to 119-51000-129 (Buildings & Grounds, Extra Help); direct the County Auditor to make the necessary budget transfers.

8.4 One hour extension of lunch period (12:00 - 2:00 p.m.) for employees who attend the annual Holiday Potluck at Turtle Rock Park on December 15, 2010.

8.5 Temporary employee contract template.

ALL AYES: MOTION CARRIED.

9. BID OPENINGS / PUBLIC HEARINGS. None.

10. REGULAR AGENDA – UNFINISHED BUSINESS

10.1 Continued discussion of status and progress of County communications system construction update. (Ref. 8-18-2009 and continuing each meeting) A) Hawkins peak B) Leviathan Peak.

Sheriff John Crawford reported there were no changes to either project due to the weather; a Hawkins Peak meeting would be held on 12/8.

10.2 Continued update and presentation by U.S. Forest Service representatives regarding issues affecting Alpine County (Ref. 08-04-2009 and continuing quarterly the first meeting of the month in March, June, September and December.)

A Forest Service representative was not present to give an update.

11. REGULAR AGENDA-NEW BUSINESS

11.1 Presentation and discussion of CAL FIRE programs relevant to Alpine County. - Community Development Director

Amador, El Dorado, Sacramento and Alpine County CalFire Fire Chief Bill Holmes and Division Chief Mary Higgins reported on their primary duties within the National Forests; conducted 303 inspections in Alpine County last year; discussed how the State fiscal situation would effect their operations.

Direction was given to staff to place an item on the next agenda to draft a letter to the Governor Elect in support of CalFire programs within the County.

11.2 Presentation regarding implementation of Eastern Alpine County Services Plan and current fire and EMS training delivery. – CAO

County Administrative Officer Pamela Knorr reported action had been taken to implement improvements to the fire and EMS services within the County; had developed solutions that the County could afford; reviewed all departments that had helped in the development of the solutions; a contract was developed with Lake Valley Fire District for consistent training for all of the volunteers.

County Counsel Martin Fine reported that a draft ordinance to implement fee recovery for emergency services had been included within the packet and reviewed by the fire chiefs; would be brought back to the next Board meeting for a first reading and public hearing.

11.3 Request adoption of a resolution in recognition of East Fork Fire District. – CAO

MOTION Veatch/SECOND Bennett adopting Resolution No. R2010-59 in recognition of East Fork Fire District.
ALL AYES: MOTION CARRIED.

11.4 Request adoption of a resolution in recognition of Lake Valley Fire District. – CAO

MOTION Veatch/SECOND Bennett adopting Resolution No. R2010-60 in recognition of Lake Valley Fire District.
ALL AYES: MOTION CARRIED.

11.5 Discussion and possible approval of System Improvement Plan for Child Welfare Services. Health and Human Services Director

Health and Human Services Director Stacy Olson reported that the plan was the final piece of the evaluation process with the California Department of Social Services and the Office of Child Abuse Prevention; the System Improvement Plan was developed over eight months and it meets all State and Federal requirements.

MOTION Veatch/SECOND Bennett approving the System Improvement Plan for Child Welfare Services CC2010-96.
ALL AYES: MOTION CARRIED.

12. ADMINISTRATIVE MATTERS

County Administrative Officer Pamela Knorr gave the following report:

- Had been developing the fire initiative.
- Attended a personnel directors training.
- Reported that the Wellness Center remodel was on hold until the designs for the disabled access was corrected and approved.

13. ADJOURNMENT

The Board adjourned to the regular meeting of Tuesday December 21, 2010 at 9:00 a.m. at the County Administrative Office Building, Markleeville, California.

Donald M. Jardine Chair, Board of Supervisors
County of Alpine, State of California

ATTEST:

Barbara Howard, County Clerk & ex officio
Clerk of the Board of Supervisors
By: Sarah Simis, Assistant County Clerk

A complete audio recording of this meeting is available on the County website
www.alpinecountyca.gov

ADOPTED: 4/20/93

BY-LAWS
OF
ALPINE FAMILY SUPPORT COUNCIL

ARTICLE I

PURPOSE AND OBJECTIVES

Subject to specific and general direction from the Board of Supervisors of Alpine County, the primary purpose of the Alpine Family Support Council, also known as the Alpine County Child Abuse Prevention Coordinating Council, is to coordinate the community's efforts to prevent and respond to child abuse.

The functions of the Council, in accordance with AB1980, Article 2, Section 18982.2, shall include, but not be limited to, the following:

1. To provide a forum for interagency cooperation and coordination in the prevention, detection, treatment, and legal processing of child abuse cases.

2. To promote public awareness of the abuse and neglect of children and the resources available for intervention and treatment.

3. To encourage and facilitate training of professionals in the detection, treatment, and prevention of child abuse and neglect.

4. To recommend improvements in services to families and victims.

5. To encourage and facilitate community support for child abuse and neglect programs.

Additional functions are:

6. To consult with, advise, and make recommendations to the Board of Supervisors on matters relating to child abuse and neglect, and specifically, to assist with evaluation of county child abuse and neglect intervention/prevention programs.

7. To serve as an advocate for children and families in Alpine County.

ARTICLE II

MEMBERSHIP

The Alpine Family Support Council shall consist of 13 members. One shall be a member of the Board of Supervisors. Six members shall be chosen from the following professions: education, law enforcement, probation services, county social services, community-based social

services, and health/mental health. One member shall be a representative of the Washoe Tribe. Five members shall broadly represent the community-at-large with one member representing each of the following communities -- Bear Valley, Markleeville, Woodfords, and the Native American population; one member shall be chosen to represent the community-at-large.

Each community member may, from time to time as deemed necessary, appoint an alternate who shall exercise the same rights as the member in the member's absence. If unable to secure a member representing a specific area of the community, a member may be selected from the community-at-large. Members shall be appointed by the Board of Supervisors for two-year terms. They may be reappointed for any number of terms as long as broad community representation is maintained and prospective new members are given priority consideration. The Council may make recommendations to the Board of Supervisors regarding appointments to the Council. Any member missing three consecutive meetings without self-initiated legitimate excuse will be dropped from the Alpine Family Support Council and a replacement appointment by the Board of Supervisors will be requested. Any member missing six consecutive meetings, regardless of reason, will be dropped from the Alpine Family Support Council and a replacement appointment by the Board of Supervisors will be requested.

ARTICLE III

Meetings shall be scheduled monthly on the second Monday at the Woodfords House unless otherwise called by the Chairperson. Six members shall constitute a quorum for meetings.

ARTICLE IV

OFFICERS

Officers shall be a Chairperson, Vice Chairperson, and Secretary-Treasurer. Duties of the officers shall be:

Chairperson:	To chair all meetings of the Alpine County Support Council; To appoint all committees of the Alpine Family Support Council; To call special meetings of the Alpine Family Support Council; To carry out any special assignments given to her/him by the council.
Vice-Chairperson	To exercise the duties of the Chairperson in her/his absense; To carry our any special assignments given to her/him by the Council; To serve as liaison to the professional Child Protective Services team within the county.

Secretary-Treasurer	To prepare minutes of meetings and to notify members and affiliates of meetings; To monitor monies received and dispersed by the Alpine Family Support Council and to keep adequate record of all financial transactions.

Officers shall serve one-year terms, from July 1 through June 30. Nominees for officers shall be voted upon by the Alpine Family Support Council at its last meeting of the fiscal year.

ARTICLE V

COMMITTEES

Standing committees of two or more members may be appointed by a majority vote as deemed necessary by the Alpine Family Support Council or required by state law. Committees shall report to the Council as required by the Council.

ARTICLE VI

AFFILIATIONS

The Alpine Family Support Council shall maintain close affiliations with the California Consortium of Child Abuse Councils and other local and state-related offices or organizations.

ARTICLE VII

AMENDMENTS

Change in the by-laws may be proposed by any member of the Alpine Family Support Council. Such changes require the affirmative vote of the majority of the Council, following at least 72 hours written notification of proposed change(s).

ARTICLE VIII

PARLIAMENTARY PROCEDURE

Parliamentary procedure for all meetings of the Alpine Family Support Council shall be in accordance with the latest edition of Robert's Rules of Order.

Approved by the Alpine County Family Support Council 4-12-93
Ratified by the Alpine County Board of Supervisors 4-20-93

KAREN KEEBAUGH, County Clerk and
ex-officio Clerk of the Board

By: Barbara K Jones
Barbara K. Jones
Assistant County Clerk

The checklist is required to be submitted to the OCAP with the draft and final version of the SIP to expedite the review process .

County Name: Alpine
Start date of the System Improvement Plan: 10/22/2010
End date of the System Improvement Plan: 10/22/2013

No.	Page in Guide	Element	Element Present (provide page no.)	Element Not Present	Element N/A
		CONTACT INFORMATION			
1	21	Name, mailing address, e-mail address and phone number of lead agency (BOS Designated Public Agency to administer CAPIT/CBCAP/PSSF programs).	1		
2	21	Name, mailing address, e-mail address and phone number of CAPIT liaison.	9		
3	21	Name, mailing address, e-mail address and phone number of CBCAP liaison.	9		
4	21	Name, mailing address, e-mail address and phone number of PSSF liaison.	9		
		APPROVALS			
5	21	Evidence that the plan was approved and signed by the BOS	1		
6	21	Evidence that the plan was approved and signed by the BOS designated public agency to administer CAPIT/CBCAP/PSSF	1		
7	21	Evidence that the plan was approved and signed by CAPC representative.	8		
8	21	Evidence that the plan was approved and signed by parent consumer/former consumer if the parent is not a member of the CAPC.	8		
9	21	Evidence that the plan was approved and signed by PSSF Collaborative representative, if appropriate.	9		
		CAPC			
10	22	Description of the structure and role of the local CAPC.	15		
11	22	Proposed dollar amount from CAPIT, CBCAP, PSSF Family Support, CCTF, KidsPlate, or other funds that will be used to support the local CAPC.	15		
		Promoting Safe and Stable Families (PSSF) Collaborative			
12	23	Description of the membership or the name of the agency, commission, board or council designated to carry out this function. If the county does not have a PSSF collaborative, description of who carries out this function.	15		
		County Children's Trust Fund (CCTF) Commission, Board or Council			
13	23	Description of the CCTF membership or identification of the name of the commission, board or council designated to carry out this function.	15		
14	23	Description of how and where the county's children's trust fund information will be collected and published.			
		PARENTS/CONSUMERS			
15	23	Description of activities and training that will be implemented to enhance parent participation and leadership.	16		
16	23	Description of how parents will be involved in the planning, implementation and evaluation of funded programs.	16		
17	23	Description of any financial support that will be provided for parent participation.	16		

No.	Page in Guide	Element	Element Present (provide page no.)	Element Not Present	Element N/A
		FISCAL NARRATIVE			
18	24	Description of processes and systems for fiscal accountability, including the established or proposed process for tracking, storing, and disseminating separate CAPIT/CBCAP/PSSF and Children's Trust Fund fiscal data as required.	17		
19	24	Description on how funding will be maximized through leveraging of funds for establishing, operating, or expanding community-based and prevention-focused programs and activities.	17		
20	24	Assurance that funds received will supplement, not supplant, other State and local public funds and services.	17		
21	24	Does the attached CAPIT/CBCAP/PSSF Expenditure Summary demonstrate a minimum of twenty (20) percent to each service category for PSSF funds? If not, a rationale is provided. A plan of correction is also provided to meet compliance in this area.	17		
		LOCAL AGENCIES – REQUEST FOR PROPOSAL (Narrative regarding the following is present in the SIP)			
22	25	Assurance that a competitive process was used to select and fund programs.	18		
23	25	Assurance that priority was given to private, nonprofit agencies with programs that serve the needs of children at risk of abuse or neglect and that have demonstrated effectiveness in prevention or intervention.	18		
24	25	Assurance that agencies eligible for funding provided evidence that demonstrates broad-based community support and that proposed services are not duplicated in the community, are based on needs of children at risk, and are supported by a local public agency.	18		
25	25	Assurance that the project funded shall be culturally and linguistically appropriate to the populations served.	18		
26	25	Assurance that training and technical assistance shall be provided by private, nonprofit agencies to those agencies funded to provide services.	18		
27	25	Assurance that services to minority populations shall be reflected in the funding of projects.	18		
28	25	Assurance that projects funded shall clearly be related to the needs of children, especially those 14 years of age and under.	18		
29	25	Assurance that the county complied with federal requirements to ensure that anyone who has or will be awarded funds has not been suspended or debarred from participation in an affected program. (For specifics visit: http://www.epls.gov/)	18		
30	25	Indicates that non-profit subcontract agencies have the capacity to transmit data electronically.	18		
31	25	For the use of CAPIT funds, assurance that priority for services shall be given to children who are at high risk, including children who are being served by the county welfare departments for being abused and neglected and other children who are referred for services by legal, medical, or social services agencies.	18		
32	26	For the use of CAPIT funds, assurance that the agency funded shall demonstrate the existence of a 10 percent cash or in-kind match, other than funding provided by the State Department of Social Services.	18		

No.	Page in Guide	Element	Element Present (provide page no.)	Element Not Present	Element N/A
		CBCAP Outcomes:			
33	26	Description of the plan to evaluate Engagement Outcomes.	19		
34	26	Description of the plan to evaluate Short Term Outcomes.	19		
35	26	Description of the plan to evaluate Intermediate Term Outcomes.	19		
36	26	Description of the plan to evaluate Long Term Outcomes.	19		
		Peer Review			
37	26	Description of intended CBCAP peer review activities.	19		
		Service Array			
38	26	Description of how CAPIT/CBCAP/PSSF funded services are coordinated with the array of services available in the county.	20		
		CAPIT/CBCAP/PSSF SERVICES AND EXPENDITURE SUMMARY			
39	26	Submits an **electronic copy** in excel format of the CAPIT/CBCAP/ PSSF Services and Expenditure Summary that contains a comprehensive expenditure plan for CAPIT/CBCAP/PSSF.			
40	26	Submits a **hardcopy** of the CAPIT/CBCAP/PSSF Services and Expenditure Summary that contains a comprehensive expenditure plan for CAPIT/CBCAP/PSSF.	34,35		
41	27	CAPIT/CBCAP/PSSF Services and Expenditure Summary contains the cross reference to the CSA of the unmet need for each of the planned programs and/or activities.	32,33,36,37		
42	27	CAPIT/CBCAP/PSSF Services and Expenditure Summary provides an inventory of the planned programs/strategies.	21		
43	27	A half page description for each of the planned programs is attached to the SIP.	20, 21		
		CBCAP Services and Expenditure Summary Sheet			
44	excel worksheet	The level of evidence-based or evidence-informed using the Program Assessment Rating Tool (PART) has been determined for programs/ practices funded by CBCAP.	32,33		
45	excel worksheet	Identification on whether the logic model exists for CBCAP funded programs or whether it will be developed.	32,33		
		BOS RESOLUTIONS			
46	28	Board of Supervisors (BOS) resolution approving the SIP is attached.	38-41		
47	28	BOS resolution establishing a Child Abuse Prevention Council (CAPC) is attached.	42-44		
48	28	BOS resolution identifying the Commission, Board or Council for administration of the County Children's Trust Fund (CCTF) is attached.	*		
		ROSTERS			
49	28	Copy of the Child Abuse Prevention Council (CAPC) roster is	30		
50	28	Copy of the PSSF Collaborative roster, if appropriate, is attached.	30		
51	28	Copy of County Children's Trust Fund (CCTF) roster is attached.	30		
52	28	Copy of the SIP Planning Committee roster. List should contain the name, title and affiliation of the individuals involved in SIP planning process. List includes parents, local nonprofit organizations and private sector representatives. Roster identifies the required core representatives.	29		
		ASSURANCES			
53	28	Attach the "Notice of Intent" letter identifying the public agency(s) to administer CAPIT/CBCAP/PSSF programs. The letter also confirms the county's intent to contract.	31		

*need to obtain