

CDSS MONTHLY CASE REVIEW TECHNICAL ASSISTANCE

June 14, 2016



Welcome

- ▣ Please use chat/questions feature for questions
- ▣ We will be polling participants at points during the webinar
- ▣ Webinar info will be posted to our webpage after the webinar is completed



Purpose and Structure

- ▣ CDSS welcomes suggestions for future agenda items
- ▣ These webinars are a primary source of official case review information but do not reduce the value of other resources that are being made available



Quarter 3 Reminders

- ▣ Q 3 ends June 30, 2016
 - All cases should be entered into OMS no later than XXXX
- ▣ QA for Q3 cases
- ▣ Finalizing Q3 cases



Case Review Discussion

- ▣ Q4 Case List
 - Oversample has increased
 - Data entry into OMS starts: July 1, 2016

- ▣ Review the list



Case Review Discussion

- ▣ DO NOT review cases open in CWS/CMS for payment purposes or court process
- ▣ Examples:



Probation Case Review Discussion

- ▣ Case Open Date: Date of the Title IV-E placement (out of home placement)
- ▣ What information does the reviewer and QA staff need to consider?



Case Review Discussion

- ▣ What is a “short-term foster care case?”
- ▣ How are they rated?



Case Review Key Participant Discussion

- ▣ How do you know who to rate for items 8,11, 12B, 13, 15?
- ▣ What is needed in the QA note?



Case Review Case Eliminations

- ▣ **Exclusion criteria #2** – “In-home services case in which any child in the family was in foster care for more than 24 hours during the period under review.”
 - Date of the most recent case closure during the PUR or note if the case is still open
 - Indicate whether or not a subsequent in-home case opened



Case Review Case Eliminations

- ▣ **Exclusion criteria #3** – “A case open for subsidized adoption or guardianship payment only and not open to other services.”
 - Date of the first case opening, of the cases open for services during the PUR
 - Date of the most recent case closure during the PUR or note if the case is still open



Case Review Case Eliminations

- ▣ **Exclusion criteria #7** – “A case appearing multiple times in the sample, such as a case that involved siblings in foster care in separate cases or an in-home services case that was opened more than one time during a sampling period.”
 - Client ID # and case type of sibling to be excluded
 - If the same case or a sibling’s case appeared in a previous sample, make attempts to engage key participants for interview
 - Can use old interviews to supplement current review, but you are expected to engage/re-engage key participants for follow up interviews e.g. telephone interview



Case Review Case Eliminations

- ▣ **Exclusion criteria #8** – “A foster care case in which the child’s adoption or guardianship was finalized before the period under review begins, and the child is no longer under the care of the child welfare or probation agency.”
 - Date of the most recent case closure during the PUR or note if the case is still open
- ▣ **Exclusion criteria #10** – “A case that has subsequently been transferred to another county.”
 - Date of the first case opening, of the cases open for services during the PUR
 - Date of the most recent case closure during the PUR or note if the case is still open



Case Review Case Eliminations

- ▣ For inquiries requesting to exclude or retain a case related to key participant interviews, include a narrative summary of the following information:
 - Family Composition - who lived with the child when they entered care
 - Key participant was not interviewed



Case Review Case Eliminations

- Date of the first case opening, of the cases open for services during the PUR
- Date of the child's most recent entry into foster care
- Date of discharge from foster care for the most recent foster care episode
- Date of the most recent case closure during the PUR or if the case is still open at the time of review



Case Review Case Eliminations

- ▣ Documenting attempts to engage key participants
 - What needs to be included in on the inquiry form?



Case Review Training Updates

- 4-Day Reviewer Training
 - June 21-24, 2016 (Central)
- Learning Collaboratives – TBD



County Reviewer Q&A

▣ Questions?



Closing

- ▣ Next Webinar is July 12, 2016 (2:00-3:30)

- ▣ Quality Assurance Mail Box:
 - CFSRQualityAssurance@dss.ca.gov

- ▣ Questions always welcome:
 - cwscasereviews@dss.ca.gov

