

CDSS MONTHLY CASE REVIEW TECHNICAL ASSISTANCE

May 10, 2016



Welcome

- ▣ Please use chat/questions feature for questions
- ▣ We will be polling participants at points during the webinar
- ▣ Webinar info will be posted to our webpage after the webinar is completed



Purpose and Structure

- ▣ CDSS welcomes suggestions for future agenda items
- ▣ These webinars are a primary source of official case review information but do not reduce the value of other resources that are being made available



Transferring Cases Between Counties Poll Results

- ▣ **Starting with Q4 Case List:**
 - Cases transferring between counties will be reflected within the current quarter;
 - When a case is transferred from one county to another, the case will be added to the current quarter's list;
 - Subsequently the following quarter's list will reflect fewer cases to be reviewed based on the number of cases transferred into the county the previous quarter



Quarter 3 Reminders

- ▣ PUR start date: April 1, 2015
- ▣ PUR end date: the day you begin the ratings in OMS or case closure date
- ▣ OMS Naming Convention: **Last name, First name**
 - Out of Home – target child's name
 - In-Home – child's name identified on the case list
 - ▣ Remember: in-home cases do not have a target child



Quarter 3 Reminders

- ▣ Refrain from assigning any Second Level QA Staff or Secondary Oversight Staff to your cases in OMS.



Quarter 3 Reminder

- ▣ Cases with conflicts reviewed by another county per an MOU or other agreement
- ▣ CDSS will coordinate OMS access



Quarter 3 - QA Updates

New Template!

Case Name (Last, First)	Case ID (as listed on case list)	County	Name of Reviewer	Name of QA staff	Case Type (in-home/out of home)	Responsible Agency (Child Welfare/Probation)	CFSR or CQI
Brown, Joan	0693-8618-9325-4768086	Mock	Alice Smith	George Wilson	Out of home	Child Welfare	CFSR



Quarter 3 - QA Updates

- ▣ CFSR cases are priority for QA
- ▣ How many CQI cases will go through Secondary QA?



Quarter 3 - QA Updates

- ▣ Quality Assurance Mail Box:
CFSRQualityAssurance@dss.ca.gov
- ▣ See April Webinar for QA process



Item 1B Clarification

- ▣ **Previous Direction:** Item 1B always answered 0



Item 1B Clarification

- ▣ **New Direction:** Item 1B not rated on the “state’s time frame”, instead the item is rated based on whether face to face contact occurred within the assigned timeframe



Item 5F Clarification

- ▣ **Previous Direction:** Utilize the date of filing or joining the petition for TPR as the date a .26 hearing was set or when noticing to parents was done.



Item 5F Clarification

- ▣ **New Direction:** Utilize the date of filing or joining the petition for TPR as the date a .26 hearing was held or when noticing to parents
- ▣ **ONLY** if the agency's recommendation is to move towards TPR



AWOL Youth Clarification

- ❑ Whether the agency is taking all reasonable steps, on an ongoing basis, to find a child who has run away from a placement will affect the reviewer's assessment of Items 13, 14, 16, 17, and 18 (if applicable).
- ❑ Without reasonable steps to find the child, the agency would be unable to appropriately assess, visit, engage, or provide services to the youth.
- ❑ If the agency is actively attempting to locate the child on an ongoing basis, the reviewer should not consider the period of time during which the child was on runaway status in the assessment of the above items.
- ❑ In Item 3, the efforts being made to locate the child should be considered positively in the reviewer's overall evaluation of ongoing risk/safety assessment during the PUR.



AWOL Youth Clarification

The rating of items 5, 6, and 12 should not include the agency's efforts to locate a youth on runaway status.

The agency should still be able to:

- ❑ identify appropriate permanency goals for the child,
- ❑ process timely termination of parental rights as applicable,
- ❑ work toward achieving timely permanency (e.g., searching for/preparing permanent placements for the child or working with parents toward reunification, based on case circumstances) and
- ❑ formulate assessments of the youth's needs, including identifying needed services for the child.



Item 14 Narrative Clarification

- What is item 14 assessing?
 - Frequency of visits – total number of visits during PUR and how often. What made this frequency sufficient?
 - Quality of visits – location, length, in private or not, activities and discussions during visit. What made the quality sufficient?



Item 14 Narrative Clarification

- ▣ During the PUR there were 14 visits, once every month. This frequency was sufficient because the child's placement was stable as reported in the foster parent, youth interviews and case record. Youth reported that during the visits they discussed that no safety issues existed, he was engaged in counseling, doing well socially and in school.
- ▣ Visits were of sufficient quality per the interview with the foster parents, youth and case records. The majority of the visits occurred in the child's placement and lasted approximately 1 hour. Activities included playing with the child and observing the child interacting with their caregiver. Discussions were in private and included that his needs were being met, and that his counseling sessions, school and social life were going well.



Inquiry Status Update

- ▣ Inquiry response time
- ▣ Do not submit inquiries for FFY 2016
Quarters 1 & 2

Revamping Inquiry Form

- ▣ Inquiry form will be updated to reflect the level of detail needed in order to make a determination.

Inquiry Form

- ▣ Please be sure to include the following information in any text box available on the inquiry form:
 - Date case opened
 - Date case closed
 - Age of child/ren
 - Excluding/Retaining - identify who the key participants are in the case; what other key participants are available for interview; other ways of obtaining key participant perspective

Inquiry Form

Do not submit an inquiry for:

- ▣ A child too young to be interviewed
- ▣ A child that is not developmentally appropriate to be interviewed
- ▣ A parent that is deceased
- ▣ A parent whose whereabouts were unknown during the PUR; attempts to engage for interview are still required
- ▣ Key participants who are excluded by the OSRI
- ▣ A youth who is AWOL during the PUR; attempts to engage key participants for interview are still required

When in doubt...submit a detailed inquiry form

Exclusion Criteria #7

- ▣ “A case appearing multiple times in the sample, such as a case that involved siblings in foster care in separate cases or an in-home services case that was opened more than one time during a sampling period.”
 - Cases reviewed in previous quarters may not be excluded from the sample
 - Build upon interviews already conducted

Eliminated Cases in OMS

- In general eliminated cases are not entered into OMS
- However, if case information is entered into OMS (e.g. face sheet) and the case is subsequently eliminated, please indicate in OMS that the case needs to be eliminated

Eliminated Cases in OMS Cont.

- If a case has been entered into OMS and needs to be eliminated from OMS, then input the reason case eliminated and the case ID number in the narrative text box

OSRI Case Elimination

Case Name: Test B	Reviewer(s): Grace Martel, Jeffrey Goode	Case Type: In-Home Services
Status: QA in Progress	Initial QA: Leyla Vicario	Period Under Review: Nov 02, 2014 - Mar 01, 2015
	Second Level QA:	Secondary Oversight: Rachel Huerta

Reason Case Eliminated: Select One

If this case should not be in the sample, please explain below:

Signoff (QA):

Signoff (Secondary Oversight):

I have reviewed the narrative above (if any) and confirm that the case elimination explanation does not contain proper names.

CANCEL SAVE AND CONTINUE

Cases with Errors

- Cases entered incorrectly
- Elimination request in OMS must include – reason entered into the site, reason eliminated and the case ID number



Case Review Training Updates

- Quality Assurance Training
 - June 7, 2016 – Central (Fresno, CA)

- 4-Day Reviewer Training
 - June 21-24, 2016 – Central (Madera, CA)

- Learning Collaboratives
 - May 18, 2016 (Central)



County Reviewer Q&A

▣ Questions?



Items for Next Agenda

- ▣ Probation Case Reviews



Closing

- ▣ Next Webinar is June 14, 2016 (2:00-3:30)

- ▣ Questions always welcome:
 - cwscasereviews@dss.ca.gov

